

SCHEDULING OPENING OR CLOSING:

Keys will be kept at the City of Columbus Public Works Department Office located at 229 E. School Street.

Only designated persons of the Columbus Public Works Department will be responsible to perform openings and closings. To set up an opening, please call (920)523-5908 for Columbus Public Works– Monday through Friday from 8:00 a.m. to 4:00 p.m. Inurnments will be made during normal hours when Cemetery is open to the public with the exception that absolutely no inurnments will be permitted on a Holiday or Sunday. It is preferred, where possible, that the inurnment occur during normal business hours 8a.m to 4 p.m. Monday thought Friday. Saturday inurnments are permitted with prior arrangements.

CEMETERY HOURS:

April 1st thru September 30th 6:00.M. to 9:00 p.m.
October 1st thru March 31st 7:00 a.m. to 6:00 p.m.

01/2016

COLUMBARIUM

FEES AND CHARGES

RESIDENTS PER NICHE: \$1,600.00
(Includes perpetual care \$400.00)

NON-RESIDENT PER NICHE: \$1,800.00
(Includes perpetual care \$400.00)

WEEKDAY—OPENING AND CLOSING PER NICHE: \$250.00

SATURDAY—ADDITIONAL COST FOR OPENING & CLOSING:
\$100.00 over weekday fee

DISINTERMNET OF URN IN NICHE:
\$ 250.00 plus cost of an additional door

The Cemetery Association, Cemetery Board or City of Columbus City Council shall not be held liable for any injuries to persons or property which occurs on the Cemetery premises regardless of cause.

COLUMBUS HILLSIDE CEMETERY ASSOCIATION

**827 North Lewis Street
Columbus, WI 53925**

CEMETERY SECRETARY: (920) 623-3362
CITY OF COLUMBUS: (920)623-5908

COLUMBUS

HILLSIDE

CEMETERY



Department of Public Works: (920)623-5908
Hillside Cemetery Association Secretary:
(920)623-3362 or (920)210-3557

WEBSITE: www.cityofcolumbuswi.com
PUBLIC WORKS DEPARTMENT

COLUMBUS HILLSIDE COLUMBARIUM



The Columbus Hillside Cemetery columbarium was installed in October 2015. It is a structure which is created for the sole purpose of providing a space for storing “inurnment” of cremated remains (“cremains”). Other uses of cremation spaces is prohibited.

The Columbarium was purchased from Peckmann Memorials of Madison, Wisconsin. It is made of Canadian mahogany granite, with black granite shutter fronts from the Nelson Company.

COLUMBARIUM DESCRIPTION:

There is no concrete within this structure.

There are 48 niches, 24 on each side. It is 95” long, 40” front to back and 64” in height. Each niche can accommodate two (2) cremains. The black shutters are 13.75” wide and 12.5” in height and are secured with a bronze rosette. The columbarium weighs 9,000 lbs. It has a secondary stainless steel door with a keyed lock for added piece of mind.

NICHES:

The inside dimensions are 12.5” deep x 12.5” high and 12.5” wide. This size niche can accommodate two (2) cremains. Containers holding the cremains to be inurned shall be in a material approved by the Hillside Cemetery Association and be in a size suitable for the size of the niche. (no cardboard boxes allowed) The Hillside Cemetery Association shall have full authority to refuse to accept for inurnment any receptacle deemed unsuitable. No inurnment of animals is permitted.

URNES:

The Columbus Hillside Cemetery will offer urns in two sizes (large or small). For pricing contact the Hillside Cemetery Association at (920)623-3362 or the Columbus Public Works Department at (920)623-5908.

NICHE COVER ENGRAVING:

Due to size of niche lettering for niches will be font and size to appropriately fit the niche cover. The niche cover will consist of:

1. Surname, First name, Middle initial
2. Maiden name if space allows
3. Date of Birth: Month, Day, Year only
4. Date of Death
5. Military Service Medallion

FORMS FOR NICHE ENGRAVING:

A form will be provided by the City where this information can be provided. The City will take care of engraving the niches and making sure it is installed properly.

TRANSFER OF OWNERSHIP:

Transfer of ownership is not permitted unless otherwise approved and permitted by the City of Columbus– Cemetery Secretary.

DECORATIONS OR MEMORIAL ITEMS:

No flowers, ornaments, decorations, embellishments, memorial items or other articles or objects shall be attached to or placed in/near Columbarium. The City Public Works Department reserves the right to remove any flowers, ornaments, decorations, embellishments or other items so placed.

RULES: All others please refer to 2014 By-Laws, Rules and Regulations adopted by the Hillside Cemetery Board and membership of Cemetery.