



Signage in Downtown Historic District

Here are the steps to complete a sign permit application within the Columbus Downtown Historic District.

1. Verify the project is within the downtown historic district(see link):
<https://www.cityofcolumbuswi.com/DocumentCenter/View/2586/Columbus-Historic-District-Maps?bidId=>
2. Develop proposed signage for the business. The application should provide information related to the size and location of all signage installed in the project. Please note a building permit may be required if electrical work is needed to complete the project.
3. The applicant should apply for a Certificate of Appropriateness (see link below) for the project and obtain approval before works commences.
<https://www.cityofcolumbuswi.com/DocumentCenter/View/2595>
4. With an approved COA the Zoning Administrator will provide final review to ensure fees are paid and all applicable codes are met.
5. Consider other programs that may assist with your project. Contact city staff for more questions about these programs.
 - a. City Façade Program
 - b. HLPC Façade Program

For more information regarding a renovation project please contact Matt Schreiber at (920) 623-5900.