

Columbus Historic Landmarks and Preservation Commission
Meeting Minutes
Wednesday, October 12, 2022
Columbus Community Center
161 North Dickason Boulevard

The meeting was called to order by Chair Ruth Hermanson at 4:00 p.m.

Attendance: Present Commissioners Altschwager, Ulrich, Hermanson, Gilbertson, Nichols, Kaland and Elling; also Recreation Director Meyer and Council Liaison Gray for the City.

Notice of open meeting: Chair Hermanson noted that the meeting agenda had been posted and distributed per State Statutes.

Citizen comments on agenda items: No additional residents were present for the meeting.

Approve agenda: Motion by Kaland, second by Nichols, to approve the agenda as posted. Motion carried unanimously.

Approve minutes from the Regular Meeting September 14, 2022: Motion by Nichols, second by Altschwager to approve the minutes as amended at the meeting. Motion carried unanimously.

Approve minutes from the Special Meeting September 21, 2022: Motion by Ulrich, second by Altschwager to approve the minutes as amended at the meeting. Motion carried unanimously.

Treasurer's report: Altschwager presented the report as of October 12, 2022.

- Susan Stare Auditorium Fund (CD)		\$18,558.14
- Water Tower Fund	253474	\$ 3,304.80
- Mary Poser/ Former Columbus Auditorium Corporation	2502700 (CD)	\$30,512.58
- RestHaven Improvement	255362	\$63,691.34
- Façade Improvement Fund	255707	\$ 130.12
- Columbus Pavilion ADA Accessibility Fund	250968	\$ 8,958.60
- CHLPC Account	187450	\$33,219.56

Motion by Kaland, second by Gilbertson, to accept the Treasurer's report as presented at the meeting. Motion carried unanimously.

Council Liaison Report: Council liaison Gray noted the following items:

- The City Council received the recommendation for America Recovery Plan Act (ARPA) funding requests from the Columbus Community Development Authority (CDA). The CHLPC request for HVAC and insulation work at the Pavilion at Fireman's Park rated the highest from the CDA. The Council has not acted on this recommendation. The ARPA funding proposals will be on a future Council agenda for action. He could not predict when this would occur.
- The City budget is currently under review. The Administrator has included the CHLPC request in full as submitted by the Chair. The Council action on this budget will occur later in November.
- An updated fee schedule for 2023 includes increased rental rates for all park buildings.

Update regarding the Pavilion Window Treatment Approval from City Council: Recreation Director Meyer reported that this was approved on the September 20 Council agenda. Delivery and installation is expected by October 31, 2022.

Update RestHaven ADA Improvement Project review, call for action and approve minutes: Chair Hermanson distributed approved minutes from August 9 for consideration. Also discussed the October 10 updated external views and internal floorplan proposal from the architect. The commissioners discussed the potential revisions to allow for “family bathrooms” or non-gender specific. The commissioners also discussed the potential for upgraded heating systems and air conditioner installation. No decisions or recommendation on either topic from the CHLPC.

The group reviewed the necessary approval process: Subcommittee recommendation, CHLPC review and approval, SHPO review and approval, City Council approval. Then bids and fundraising for remaining costs of actual renovation work. Chair Hermanson will continue to inform potential donors on the progress of the plans. The subcommittee goal is to have a plan for review at the November CHLPC meeting.

Report from the Summer Concert Series committee: Nichols reported that the banners may be re-used with vinyl patches to change the dates for future years. Altschwager presented the costs and revenues from the summer series. The revenue totaled \$2,692.50 and expenses totaled \$2,924.68. This resulted in a loss of \$232.38. The Concert Series will be on the January, 2023 CHLPC agenda for discussion.

Discussion and action on 2023 CHLPC budget request: As reported by Liaison Gray, the current budget proposal includes the monies requested by the CHLPC.

Report on the 2023 Calendar: Ulrich reported that the calendar will be delivered about October 20 and distributed at the November CHLPC meeting for delivery.

Discussion and take action on street paver from property owner. Elling reported that the property owners have received the donation form and will coordinate with Recreation Director Meyers to move the bricks to the Community Center basement for storage until their permanent installation is approved.

Discuss Old Hwy 73 steel Whitney Bridge: Chair Hermanson has contacted the County Highway Commissioner to determine the status. She will report any findings at the November meeting.

Discussion on special meeting for orientation of new members related resources, documents and history of CHLPC. The group thanked Commissioner Ulrich for her presentation.

Discussion and action on any attendees for Wisconsin Historic Preservation webinars or Wisconsin Historic Preservation convention. Commissioners Ulrich and Gilbertson will be attending on October 13/14 in Rothschild, Wisconsin. Elling requested that they ask about any Model Ordinances and also for any recommendation on HVAC contractors/designers for the Pavilion at Fireman’s Park ARPA project.

Update on process of Columbus Community Development Authority for ARPA Funds project. Liaison Gray reported earlier on the status of this request. The CHLPC will track and follow through on any Council decision.

Lanyards for members: Commissioners Gilbertson and Nichols will obtain further information based on an order for 36 pieces. Liaison Gray recommended that this purchase be funded by the Commission’s office supply budget.

CHLPC Priority projects: The group identified RestHaven restoration, Pavilion HVAC/Insulation, Ordinance update, concert series and district monumentation as their priorities for 2023.

Downtown painting on 100 block of East James Street: No action taken.

Items for November agenda: Ordinance subcommittee appointment, calendar distribution, report on State Historic Preservation Conference, RestHaven plans.

Next Meeting date MONDAY, November 7, 2022 at 4:00 p.m.

Motion by Altschwager, second by Nichols, to adjourn at 5:45 p.m. Carried Unanimously.

Respectfully submitted, Henry J. Elling, CHLPC Secretary