

**Columbus Public Library
Library Board Meeting
Tuesday, September 19, 2023
Phyllis Luchsinger Callahan Meeting Room**

Nora Vieau called the meeting to order at 5:00 p.m.

Roll Call: Present in person: Amanda Wakeman, Nora Vieau, Deb Haeffner, Trina Reid, Jim Schieble, Shirley Berkley, Dana Pike, Merry Anderson. Absent: Pete Kaland, Sue Salter

Adoption of the Agenda: Dana moved and Deb seconded a motion to approve the Agenda. Motion carried.

Disposition of Minutes: Jim moved and Dana seconded a motion to approve the Minutes. Motion carried.

Financial Report: CDAR 1 renewed 8/31/23 at 4.35%. SCLS Foundation account reflects small loss of \$1,907. Shirley moved and Deb seconded a motion to approve the Financial Report. Motion carried.

Approval of Bills: Bills of \$4,037.79 submitted. Jim moved and Dana seconded a motion to approve the bills. Motion carried.

Director's Report: September is Library Card Sign Up Month with raffle tickets given to anyone signing up for a new card or updating current card information.

Staff attended school open houses at Fall River and Columbus, talked with more than 300 people, and handed out pencil pouches with Friends of the Library. Pencil pouches were also sent to Zion and St. Jerome's schools.

From September 9 through October 6 the "We Stand On Their Shoulders" display from the Wisconsin Historical Society was on display. Friends of the Library hosted an opening reception on September 9.

September 19-CPL hosted voter registration day. September 23-Catherine was at the Art and Author Fair in the park on behalf of the library. September 25-Amanda hosted a craft night. Upcoming: October 6-Chad Lewis will present Wisconsin's Most Haunted Locations. October 12-Huma Siddiqui will host a live cooking program.

Youth Services back up and running with Tuesday Storytime and Babies on Blankets. Afternoon Pokémon, Lego Club, and STEAM program for school age. Teens offered LEGO night in September and Hocus Pocus movie in October. September 9-Susan did storytime in the Orchard at Sadie Bee's with 70 in attendance.

Buildings: Uneventful month so far. Stanley Steemer cleaned carpets on September 2. Library purchased a handheld carpet cleaner to help with cleaning moving forward.

Meetings: September 14-Amanda attended Collection Development Policy meeting in Wisconsin Dells. Purpose was to ensure policies are prepared in case of a book challenge. September 15-Columbia County Library Board and Columbia County Directors met in Rio to go over budget.

Amanda is part of the team that will present budget to Columbia County Finance Committee on September 22. They will emphasize the importance and use of technology.

Goals: Goal #6 – Provide beneficial staff development opportunities and training.

Staff encouraged to attend some or all of WI Library Association conference in Middleton. Staff will have CPR/AED training to get/maintain certifications.

President's Report: None

Friends of the Library: Friends received a 21-box donation of newer books and sets that resulted in 2 large sales of \$200+. Friends will be at Culvers on October 9 and receive a percentage of sales.

Literacy Council Report: As Council still seeks tutors, someone will attend Friends Book Sale in October to meet people and talk about tutoring.

Correspondence: None

Committee Reports:

Personnel Committee: Did not meet.

Strategic Planning Committee: Did not meet.

Building and Grounds Committee: Did not meet.

Trustee Training: Reviewed annual presentation topics so Board members could choose month and topic.

Unfinished Business:

Crosswalk Safety: Awaiting City Council action.

New Business:

2024 Budget: Grants are available from Columbia Wind to support speakers and game nights. An across the board salary increase of 5% is proposed. Jim moved and Shirley seconded a motion to approval the proposed increase. Motion carried. Amanda will present to City Council October 19.

2024 Director Goals: Personnel Committee will meet in October to develop goals which will include creating awareness of library services through continuing outreach.

Adjournment: Deb moved and Dana seconded a motion to adjourn. Motion carried. Meeting adjourned at 5:40 p.m..

Next scheduled board meeting – October 17, 2023, at 5:00.

Respectfully submitted.

Merry Anderson, Secretary