

Columbus Historic Landmarks and Preservation Commission
Regular Meeting Agenda
Wednesday, September 8, 2021 - 3:30 PM
161 N. Dickason Blvd - Community Center Building

Attendees:

**John Salzwedel, Beth Altschwager, Retta Kurth, Jan Ulrich, Ruth Hermanson
Henry Elling & Michael Thom, excused; Council Liaison: Ian Gray, Amy Jo Meyers,
Matt Schreiber, Paul Pyfferoen, Helen Klock**

1. **Call meeting to order:** Salzwedel
2. **Properly posted meeting:** Check
3. **Citizen Comments on agenda items:** Hermanson shared a comment from a Pavilion guest stating that shades on the Park St. windows are desired.
4. **Approve Agenda:** Motion to approve: Altschwager; Second: Kurth; Motion carried.
5. **Approve minutes from the August 11, 2021 Meeting:** Motion to approve: Ulrich; Second: Altschwager. Motion carried.
6. **Treasurer's report – Attached:** Altschwager presented an amended report for the August 11, 2021 report. Motion to approve: Hermanson; Second: Kurth; Motion carried. The September 8, 2021 report was presented. Motion to approve: Kurth; Second: Hermanson; Motion carried.
 - A. **Bills:** Hermanson made a motion to pay Ulrich \$61.33 for calendar expenses from the CHLPC account. Kurth seconded it. Motion carried.
7. **Old Business:**
 - A. **Standard Operating Procedure for City Council Items – Amy Jo Meyers:** Meyers met with Erickson. SOP will be submitted before the end of the year..
 - B. **Pavilion Stairs -schedule Amy Jo Meyers:** City will put the project on hold until next year at which time they will put both stairs out for bids.
 - C. **CoA Revised Form – Hermanson, Meyers** Hermanson & Meyers will compare/combine separate CoA forms to arrive at one to present to October CHLPC meeting for approval.
8. **New Business:**
 - A. **Rest Haven Bathrooms Sub-Committee report:** Hermanson distributed the minutes of the August 26, 2021 meeting and an assessment of the Rest Haven bathroom restoration and other updates needed. Hermanson, Meyers, and Salzwedel will go the COW meeting on 9/21/21 to present information for obtaining an architect for the project. The goal is to start restoration after 2022 summer school, looking for completion in 2023 for the 100th anniversary. Next scheduled sub-committee meeting set for 9/23/2021.

- B. Certificate of Appropriateness – 158 E. James Street – Helen Klock:**
Hermanson made a motion to approve the addendum to the CoA. Altschwager seconded it. Motion carried.
- C. 2022 CHLPC Calendar – Update:** Sponsorships and donations at an all-time high! Ulrich reported that the calendar will be sent to the graphic artist before the end of September.
- D. 2022 Budget, review of '21 Budget:** Salzwedel will submit to Council the 2022 budget to include a request for \$1500 added to the Water Tower fund., as well as a request for a \$1500 line item fascade improvement grant.
- E. Pavilion Benches:** Hermanson distributed a copy of a bid from Mark Crary for refinishing and installing benches. Two more bids are required for Council approval. Hermanson made a motion to complete the benches project with funds not to exceed \$3500, using new projects money of 2021 (City account t# 100-511210-318). Altschwager seconded it. Motion carried.
- F. Columbus Historical Society – Cemetery Walk:** Hermanson made a motion to sponsor at the \$100 level out of the CHLPC account. Altschwager seconded it. Motion carried.
- G. Items for consideration on next Agenda:** Commissioners encouraged to contact Salzwedel before the next agenda is submitted to City Clerk.
- 9. Council Liaison Report:** Gray informed the Commission of the Council's adoption of Resolution #18-21. In opposition of the resolution, Salzwedel felt compelled to resign the duties of the Commission.
- 10. Adjourn:** Salzwedel adjourned the meeting.

Respectfully Submitted,
Acting Sec., in Thom's absence
Retta Kurth