

**Columbus Public Library
Library Board Meeting
Tuesday, August 15, 2023
Phyllis Luchsinger Callahan Meeting Room**

Pete Kaland called the meeting to order at 5:05 p.m.

Roll Call: Present in person: Amanda Wakeman, Pete Kaland, Sue Salter, Deb Haeffner, Trina Reid, Jim Schieble, Shirley Berkley, Dana Pike, Merry Anderson. Absent: Nora Vieau

Adoption of the Agenda: Jim moved and Sue seconded a motion to approve the Agenda. Motion carried.

Disposition of Minutes: Sue moved and Shirley seconded a motion to approve the Minutes. Motion carried.

Financial Report: CDAR 1 renews 8/31/23 at 4.35%. SCLS Foundation account reflects a slight market uptick with a gain of \$8,622.17. Sue moved and Shirley seconded a motion to approve the Financial Report. Motion carried.

Approval of Bills: Bills of \$68,992.59 reflect final payment for the roof. Jim moved and Sue seconded a motion to approve the bills. Motion carried.

Director's Report: Director Gmail accounts reinstalled.

July and August devoted to Library outreach: Farmer's Market at Savannah Oaks, table at National Night Out, open house nights at Fall River Elementary and Columbus Elementary. September is Library Card Sign Up Month. Raffle tickets will be offered to anyone signing up for new card or updating current information. Prizes donated by Madison Children's Museum and Green Bay Packers.

Summer Library Program ended August 9 with 320 participants. CPL will present "We Stand On Their Shoulders" from Wisconsin Historical Society September 8 through October 6 with an opening reception on September 8 sponsored by the Friends of the Library.

New LED light in Room 7. Andy Black will repair trim where radiator removed. Automatic Entrances did annual door inspection and provided quote for automatic restroom doors so we can apply for grants to fund. Hammes Fire & Safety inspected fire alarms; replaced 15-year-old expired heat sensor.

SCLS All Directors meeting July 20; voted on fees for next year. Columbia County Library Board and Columbia County Directors met July 21 to talk extensively about budget. County has requested "hold the line" budget which we will prepare to comply. CPL staff meeting August 30.

Goals: Goal #2—Maintain library buildings to they remain structurally sound and safe for staff and patrons. See above building report.

President's Report: None

Friends of the Library: Friends are “on fire” with Gmail account, Facebook, tab on Library website, and new brochures. Friends also provided pencil case giveaway at school open houses and planted a new Red Bud tree on library lawn. The goal is to gain more exposure/participation for the group and support more programming.

Literacy Council Report: Recent CPL survey responses noted a need for homework help. Literacy Council looking for new tutors in order to respond to this request. Wisconsin Literacy, Inc. offering free virtual training this fall for new tutors.

Correspondence: None

Committee Reports:

Personnel Committee: Did not meet. See New Business.

Strategic Planning Committee: Survey results presented and discussed. Briefly, responders placed highest value on the library collection, accessibility and staff with programs and the facility valued equally.

Building and Grounds Committee: To date we are caught up on priorities.

Trustee Training: Amanda shared a reference guide to Trustee Orientation and Continuing Education including 2024-24 conferences, newsletters and discussion lists. Trustee Essentials continuing education website, and trustee organizations.

Unfinished Business:

Crosswalk Safety: Awaiting City Council action.

New Business:

Hiring of Patricia Trapp-Substitute Library Assistant: Jim moved and Dana seconded a motion to approve new hire. Motion carried.

2024 Budget: Awaiting City input. Ideally CPL will receive additional allocation for programming and staff education opportunities.

2024 Director Goals: Personnel Committee will meet to develop goals which will include creating awareness of library services through continuing outreach.

Adjournment: Jim moved and Deb seconded a motion to adjourn. Motion carried. Meeting adjourned at 6:18 p.m..

Next scheduled board meeting September 19, 2023.

Respectfully submitted.
Merry Anderson, Secretary