

COLUMBUS WATER & LIGHT  
COMMISSION MEETING  
JULY 11, 2019

CWL Commission President Lang called the CWL Commission meeting to order at 6:00 pm. Commissioners present: Lang, Olson, Robbins, Theilen, Andler, Thom and Schulze. Also, present at the meeting was Bruce Beth from Forster Engineering, CWL Co-Superintendent Kaltenberg and CWL Co-Superintendent Hammer.

It was reported that the City Clerk, as required by appropriate Wisconsin Statutes, had given proper public notice of the meeting.

The Agenda for the meeting was approved on a motion by Robbins, second by Olson. Motion carried.

Visitor's Comments and Utility Communications: Bruce Beth from Forster Engineering presented the CWL Electric System Study.

The Consent Agenda which consisted of the June 13<sup>th</sup> CWL Commission Meeting minutes, Monthly Treasurer's Report and Outage Report, was approved on a motion from Olson, second by Andler. Motion carried.

**UNFINISHED BUSINESS:**

There was no unfinished business.

**NEW BUSINESS:**

Cash Disbursements/Accounts Payable Reports: The Commission reviewed the June Cash Disbursements Report. Checks numbered 20887-20943 and 34 wire and ACH transfers, totaled \$828,113.75. The Commission reviewed the Accounts Payable Report and ordered paid 34 requests totaling \$107,460.08. Motion by Robbins, second by Olson, to approve paying the 34 requests from the AP Report. Motion carried. The May cost per kilowatt-hour was \$0.06462. Reports were approved and placed on file.

Co-Superintendent Structure-Discussion: At a Special Commission meeting on January 24, 2019 the Commission named Joe Hammer and Michelle Kaltenberg Co-Superintendents. This item was placed on the agenda because at that meeting the Commission stated they would revisit the Co-Superintendent structure periodically. Co-Sup't Kaltenberg stated that she can't speak for Joe, but feels things are going really well. She also stated that she thinks Joe and herself make a great team. The Commission consensus was that things are going well and they want this topic to be on the agenda quarterly.

Vehicle Replacement Report-Discussion: In accordance with CWL Policy 409 (attached), '*CWL Vehicle Replacement Policy*', a report was prepared for review. A current listing of CWL's vehicles was provided. The listing shows the vehicle number, vehicle year, purchase price, depreciation rate, depreciated amount per year, value of vehicle minus depreciation, anticipated replacement years and 2018 total mileage, 2018 total hours and mileage/hours as of 6/30/2019. The schedule shows Pickup Truck #27 being replaced in 2019. This truck is the only pickup truck that is not 4-wheel drive, and as such had limited use for job related tasks. A quick search of Kelley Blue Book buying from a dealer puts fair market price at. \$12,355 to 15,008. Co-Sup't Hammer would propose to replace #27 Pickup Truck with a new 4-wheel drive, extended cab Ford or Chevy Pickup Truck. If this is acceptable, He will get budgetary numbers for a replacement vehicle. The Commission advised Co-Sup't Hammer to request quotes and bring back to the Commission during the budget process.

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**REPORTS:**

Financial Report was given by Co-Sup't Kaltenberg and placed on file.

Mayor Comments: Mayor Thom had no comments this evening.

Co-Superintendent Kaltenberg's Report:

- The water rate adjustment was approved by the PSC. The new water rates will go into effect on July 15<sup>th</sup> meter read date. Customers will see the new rates on their August bills.
- On June 6<sup>th</sup>, Co-Sup't Kaltenberg met with Kim Jennings, Director of Business Solutions from WPPI. Her team offers WPPI members the service of reviewing their billing and accounting processes to find where they can be more efficient. This is scheduled for July 10<sup>th</sup> and 11<sup>th</sup>
- On June 26<sup>th</sup>, Co-Sup't Kaltenberg attended a very informative Labor Law Clinic held by the Wisconsin Department of Workforce Development. Topics included, Demystifying Arrest & Conviction Records, Defining "Misconduct" and "Substantial Fault" and Preparing for Unemployment Hearings.
- CWL's crew is progressing on the AMI Water Meter Project. To date, 1,123 of 2,329 water meters have been converted to AMI.

Co-Superintendent Hammer's Report:

**The CWL crew has been working on the following for the past 4 weeks;**

Continue to change out water meters to AMI system  
Wrap up Warner St electrical maintenance due to underground fault  
GAR Plastics – wrap up installation of 3<sup>rd</sup> service & upgrade to primary metering  
Industrial Dr. electrical extension & maintenance work  
Replace lead laterals on CWL side, 2 on W Prairie & 1 on S Main  
Upgrade electrical secondary 600 block S Lewis St  
Sub 4 maintenance work.  
St Jerome School electric service wire upgrade  
Safety Training with Andrew / MEUW

**Anticipated work for next 4 weeks;**

Continue with Industrial Dr. & Circuit 303 electrical maintenance  
CWL lead lateral replacements as needed  
Sub 4 maintenance work  
Water Plant 2 maintenance work  
Electric service installations  
Safety Training with Andrew / MEUW

Motion by Olson, second by Schulze to adjourn at 7:18 p.m. Motion carried.

**\*\*Next Scheduled Meeting – Thursday, August 8<sup>th</sup>, 6:00 pm at Columbus Water and Light\*\***

Respectfully Submitted,

Brook Andler  
CWL Commission Secretary