

**COLUMBUS COMMON COUNCIL
REGULAR MEETING MINUTES
TUESDAY, JUNE 21, 2022 – COLUMBUS CITY HALL**

1. **Roll Call:** Mayor Arnold called the meeting to order at 6:30 PM. Present: Mayor Arnold, Council President Gray, Alders: Albright, Motiff, Reid, Roelke, Steiner; Staff: City Administrator Ellefson, Deputy Clerk Fude, Chief Weiner, DPW Director Lentz, CWL employees: Koenig, Lietha, Tanner, Fenner, Boness, Kaltenberg, and Kehoe, City Engineer Lietha, WWTP Anding, City Attorney Johnson, City Treasurer Bledsoe, interested citizens, and the media.

2. **Pledge of Allegiance:** Mayor Arnold led the Pledge of Allegiance.

3. **Notice of Open Meeting:** Noted as posted.

4. **Agenda:** Motion by Motiff, second by Roelke to approve the agenda. Carried voice vote.

5. **Correspondence & Communications:** None.

Consent Agenda: Motiff, noted one small error on the COW 6/7/22 minutes #14 to add a space after 10/11. Motion by Motiff, second by Gray to approve consent agenda with the noted change. Carried voice vote. Council & Committee of the Whole Minutes – 6/7/22, Consider changing Council meeting date to Monday, August 1 due to National Night Out, Mayoral Appointment of Libby Gilbertson to CHLPC, term to expire 2024.

New Business:

1. **Consider Task Order #2022-07 2022 Comprehensive Storm Water Study:** Motion by Gray, second by Motiff to approve Task Order #2022-07 2022. Roll call vote unanimous.

2. **Consider Resolution #6-22 "Resolution Authorizing Execution of the DNR Principal Forgiven Financial Assistance Agreement":** Motion by Motiff, second by Albright to approve Resolution #6-22. Carried voice vote.

3. **Consider Resolution #7-22 CMAR Annual Report – WWTF:** Motion by Gray, second by Steiner to approve Resolution #7-22. Carried voice vote.

4. **Consider Property Assessment Services:** Motion by Albright, second by Roelke to approve Property Assessment Services with Associated Appraisals. Roll call vote unanimous.

5. **Consider DPW Administrative Assistant office location to City Hall:** Based on recommendation from consultant and last COW. Motiff asked if proposed time frame is enough time. Ellefson, telephone may take longer than network access. Albright asked about training. Ellefson said training has been a blend between City Hall and DPW office. Motion by Gray, second by Steiner to approve DPW Administrative Assistant office location to City Hall. Carried voice vote.

6. **Consider Economic Development role be assigned to City Administrator:** Questions were asked regarding the two job descriptions.

- **Draft City Administrator's Job Description:** Motion by Gray, seconded by Reid to approve assigning the economic development roles into the Draft City Administrator's job description. Carried voice vote.

- **Draft Planning Director's Job Description:** Motion by Gray, seconded by Steiner to approve draft Planning Director's job description. Carried voice vote.

7. **Consider Assistant City Administrator position be offered to current Department Head staff:**

- **Draft Assistant City Administrator Job Description:** Motion by Motiff, second by Gray to approve draft Assistant City Administrator job description. Carried voice vote.

8. **Consider 2023 Budget Timeline and Process:** Discussed when and how the optional date would be held. Motion by Albright, second by Motiff to approve 2023 Budget Timeline and Process. Carried voice vote.

9. **Consider the renewal of "Class A" licenses for the Licensing period July 1, 2022–June 30, 2023:**

- Chester Bandits Store, d/b/a Chester Bandits
- Columbus Market, LLC d/b/a Columbus Market
- Dolgencorp, LLC d/b/a Dollar General
- Kwik Trip, Inc d/b/a Kwik Trip #808
- Ultra Mart Foods, LLC d/b/a Pick N Save #6392
- Walgreen Co d/b/a Walgreens #10396

Motion by Albright, second by Roelke to approve "Class A" Licenses. Carried voice vote.

9. Consider the renewal of Class "B" license for Licensing period July 1, 2022–June 30, 2023:

- Columbus Transport Co, Inc d/b/a Kurth Brewery
Motion by Albright, second by Roelke to approve Class "B" License. Carried voice vote.

10. Consider the renewal of "Class B" licenses for Licensing period July 1, 2022–June 30, 2023:

- Columbus Country Club, d/b/a Columbus Country Club
- Columbus Family Restaurant, LLC d/b/a Columbus Family Restaurant
- Dubs Brew, LLC d/b/a Cercis Brewing Company
- Jamesco, Inc d/b/a The Cardinal Cage
- Kestrel Golf Properties, LLC d/b/a Kestrel Ridge Golf Course
- Liberty Square Gas Station, Inc. d/b/a Refuel Pantry Columbus West
- MP's Town Tap, LLC d/b/a MP's Town Tap
- Tea Time, LLC d/b/a Tea Time Wine Bar & Bakery
- Tequila's Bar & Grill, LLC d/b/a Tequila's Bar & Grill

Motion by Motiff, second by Gray to approve "Class B" Licenses. Carried voice vote.

11. Consider Tobacco Licenses for Licensing period July 1, 2022–June 30, 2023:

- Chester Bandits Store, Inc, d/b/a Chester Bandits Store, 1250 Park Avenue
- Liberty Square Gas Station Inc d/b/a Refuel Pantry Columbus West, 2200 W James St
- Dolgencorp, LLC, d/b/a Dollar General Store #10422, 951 W James Street
- Jamesco, Inc, d/b/a Cardinal Cage, 119 E James Street
- Kestrel Golf Properties, LLC, d/b/a Kestrel Ridge Golf Course, 900 Avalon Road
- Kwik Trip, Inc, d/b/a Kwik Trip #808, 204 Dix Street
- Columbus Market, LLC, d/b/a Columbus Market, 501 Park Avenue
- Walgreen Co, d/b/a Walgreens #10396, 1500 W James Street

Motion by Gray, second by Motiff to approve tobacco licenses. Carried voice vote.

12. Consider Operator Licenses for Licensing period July 1, 2022–June 30, 2024:

Akright, Amy J.	Hurckman, Tayler E.	Schick, Kevin J.
Allaman, Margaret E.	Jakusz, Leah B.	Schick, Robin L.
Antil, Rebecca R.	Jansen, McKenzie P.	Schopf, Grace D.
Arthur, Bryan J	Johnson, Brett I.	Schultz, Jenna L.
Ballweg, Diane M.	Kahl, Molly K.	St. Maurice, Emma G.
Baus, Rebecca M.	Kanouse, Tami M.	Stai, Schannon L.
Bortz, Kelsey A	Kirchberg, Trace C.	Steinhorst, Earl E.
Carlson, Emma L.	Koehler, Rachel F.	Sydow, Christine R.
Chaussee, Emily Jo	Lange, Jessica M.	Turnbull, Tifanie N.
Denk, Zoe R.	Link, Jordan M.	Uebelacker, Heidi L.
Derra, Lucas A.	Luna, Cesar J.	Uebelacker, Nicholas J.
Emerson, Brianna E.	Mac Donald, Tameika J.	VanderHoeven, Samuel K.
Erdmann, Livia R.	McGee, Rebecca A.	Venden, Roger A.
Ferguson, Kate M.	Moore, Hunter D.	Walker, Patricia H.
Frank, Margaret M.	Neuman, Cassandra R.	Walker, Tyler J.
Gehweiler, Thomas L.	Niles, Amanda C.	Weidemann, Tory A.
Grafton, Charles	O'Hearn, Sydney J.	Wellman, Dedra L.
Grotjahn, Jeffrey I.	Olson, Jennifer A.	Wilsey, Brian G.
Grubbs, Derek L.	Patel, Chiragkumar R.	Wirth, Allison K.
Hankes, Jesse B.	Paulson, Emma M.	Wright, Nicholas W.
Hauptli, Sheena E.	Peterson, Skyler T.	Yaekel, Jessi R.
Hemling, Ashtin M.	Pyfferoen, Paul A.	Zahari, Boe K.
Hoveland, Chelsea M.	Roth, Christopher G.	

Motion by Motiff, second by Albright to approve operator licenses July 1, 2022 – June 30, 2024. Carried voice vote

- 13. Consider & take action on claims in the amount of \$ 206,386.92:** Motion by Gray, second by Steiner to approve claims in the amount of \$206,386.92. Roll call vote unanimous.
- 14. Report of City Officers – City Administrator:** Reminder of cooling centers that are open. Speed bumps in Fireman's Park and around the pool and to not drive around the speed bumps to keep everyone safe. Please watch your speed. Hwy. 89 construction contractors are working on sidewalk pours. Asphalt should be going in next week. June 23rd is the first of the Columbus Summer Concert Series in Firemen's Park. 4th of July Celebration begins on Thursday, June 30. Activities will be held each day until fireworks at dusk on Monday, July 4. **Mayor:** Farmer's Market is every Wednesday, 150 Ludington St, 3:00 pm to 6:30 pm. Aquatic center offers many events: Annual Ping Pong Float Day, Beach night in July and Back to School Night in August. Amy Jo asked to have a shout out to Enerpac. They provided the bird houses that were painted by 28 children that were enrolled in the summer camp. They will be distributed in the parks in Columbus. You may still enroll in tennis lessons, swimming lessons. Check the Recreation and City Facebook page for all kinds of great information for programs that they offer. Friday, June 17, City Administrator Ellefson and Mayor Arnold were honored to be invited to Chief Weiner's graduation Wisconsin Certified Public Manager Program. Congratulation Chief Weiner. Received a check from former Mayor Kelly Crombie. They had a tator tot sale in memory of his father on Father's Day. Proceeds of \$195.00 to be donated towards basketball and pickle ball court in Firemen's Park. Thank you Kelly Crombie. Mayor Arnold thanks all employees, volunteers and all those who serve on boards and commissions
- 15. Adjourn:** Motion by Steiner, seconded by Roelke to adjourn at 7:12 pm. Carried voice vote.

Submitted by:
Jane Fude, Deputy Clerk