

COLUMBUS WATER & LIGHT  
COMMISSION MEETING  
JUNE 16, 2022

CWL Commission President Motiff called the CWL Commission meeting to order at 6:00 pm. Commissioners present: Mayor Arnold, Basten, Aspuro, Motiff, Schulze and Lang. Jodi Dobson from Baker Tilly present via video conference call. Also, present at the meeting was Tom Paque and Marty Dreischmeier from WPPI, ESM Anna Stieve, City Administrator Kyle Ellefson, Joe Hammer, Operations Manager David Koenig and Superintendent Kaltenberg. Excused Andler

It was reported that the City Clerk, as required by appropriate Wisconsin Statutes, had given proper public notice of the meeting.

The Agenda for the meeting was approved on a motion by Aspuro, second by Arnold. Motion carried.

Visitor's Comments and Utility Communications: Jodi Dobson, CPA Partner from Baker Tilly presented and reviewed the 2021 audit. Tom Paque, WPPI Senior Vice-President of Services & Business Strategy and Marty Dreischmeier, WPPI Chief Financial presented an overview of WPPI.

The Consent Agenda which consisted of the May 19<sup>th</sup> CWL Commission Meeting minutes, Monthly Treasurer's Report, the Outage Report and the April Financials, was approved with on a motion from Lang, second by Arnold. Motion carried.

**UNFINISHED BUSINESS:**

There was no unfinished business.

**NEW BUSINESS:**

Cash Disbursements/Accounts Payable Reports: The Commission reviewed the May Cash Disbursements Report. Checks numbered 22639-22675 and 40 wire and ACH transfers, totaled \$775,124.44. The Commission reviewed the Accounts Payable Report and ordered paid 38 requests totaling \$119,893.75. Motion by Aspuro, second by Schulze to approve paying the 38 requests from the AP Report. Roll call vote, Aspuro aye, Schulze aye, Arnold aye, Lang aye, Motiff aye and Basten aye. Motion carried. Reports were approved and placed on file.

Substation #3 Transrupter Budget and Quotes: Operations Manager Koenig gave an update on substation #3. He reviewed the estimate from Forster Engineering for the Transrupter and the equipment needed. The substation metering is also included with the estimate and brought the costs over budget. The budget amount that was approved is \$97,200. The cost estimate with the reduction of some work to be done by CWL and some of the equipment already being in place is \$136,209. Motion was made by Aspuro, second by Basten to approve the Substation #3 Transrupter and metering project with a maximum cost of \$150,000. Roll call vote, Lang aye, Basten aye, Motiff aye, Aspuro aye, Arnold aye, and Schulze aye. Motion carried.

**REPORTS:**

Mayor Comments: The Mayor reported that the City Council held an Orientation Second Session which included tours of the Water & Light, Public Works, Wastewater Treatment Facility, Police Department and Fire Department. She also stated that the Farmer's Market is currently running on Wednesday's from 3-6 pm. She also mentioned that the speed limit through the park is currently 5 miles/hour.

Commissioner Aspuro wanted the minutes to reflect the information provided by Mayor Arnold and Commission President/Alder Motiff; that the Columbus City Council will be discussing the operations assessment recommendations from McMahan at their June 21<sup>st</sup> Committee of the Whole meeting. In addition, at some point, they will be determining the future of CWL Utility's governance; and that the Commission will not be included in the process.

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Superintendent Kaltenberg's Report:

- The CWL crew has been working on the following:

Hwy 89 Project – service relocations  
Electric Conversion at the Country Club

Open Point Field Inventory  
Electric service upgrades  
Tree Trimming  
Flushing Hydrants

- On Thursday, May 19<sup>th</sup>, Operations Manager Koenig and Sup't Kaltenberg attended the WPPI Board of Directors meeting. The agenda included the Financial Report, Power Supply Report, Service & Business Strategy Report, Business Technology Solutions Report and Legal & Government Relations Report.
- On Tuesday, May 31<sup>st</sup>, The City Council held an Orientation Second Session which included tours of the Water & Light, Public Works, Wastewater Treatment Facility, Police Department and Fire Department.
- On Monday, June 6<sup>th</sup>, Sup't Kaltenberg had a meeting with Stephanie Boettcher from WPPI to go over and review all our current solar setups in NorthStar our CIS system. There were setups that needed to be updated. Currently CWL has four customers with solar.
- On Tuesday, June 7<sup>th</sup>, Billing Clerk Vicky Lietha, Accounting Clerk Lori Koenig-Fry and Sup't Kaltenberg had a meeting with Kim Jennings from WPPI to go over some NorthStar configuration checks and to review an automated report that can help find errors in the NorthStar settings before they become billing issues.
- On Thursday, June 9<sup>th</sup>, Commissioner Maytee Aspuro, City Administrator Kyle Ellefson, Operations Manager Koenig and Sup't Kaltenberg attended the Orientation to WPPI Energy. We got an overview of the organization and its three focus areas which are: Government Relations, Power supply resources and operations and Support services overview.
- To date, 2,340 of 2,346 water meters have been converted to AMI.

Motion by Aspuro, second by Arnold to adjourn at 7:51 p.m. Motion carried.

**\*\*Next Scheduled Meeting – Thursday, July 21<sup>st</sup>, 6:00 pm at Columbus Water and Light\*\***

Respectfully Submitted,

Sarah Motiff  
CWL Commission President