

COLUMBUS WATER & LIGHT
COMMISSION MEETING
JUNE 13, 2019

CWL Commission President Lang called the CWL Commission meeting to order at 6:04 pm. Commissioners present: Lang, Olson, Theilen, Andler, Thom and Schulze. Also, present at the meeting was Jason Lietha from Ruekert-Mielke, CWL Energy Service Representative-Anna Stieve, CWL Co-Superintendent Kaltenberg and CWL Co-Superintendent Hammer. Excused Greg Robbins.

It was reported that the City Clerk, as required by appropriate Wisconsin Statutes, had given proper public notice of the meeting.

The Agenda for the meeting was approved on a motion by Olson, second by Thom. Motion carried.

Visitor's Comments and Utility Communications: Energy Service Representative, Anna Stieve discussed a Solar PV Array Project being located at the CWL administrative building. Motion by Olson, second by Andler to have Anna create a RFP for the Solar PV Array Project and bring it to the next Commission meeting to be reviewed. Motion carried. Anna presented proposed 2019 changes to E3P program funding. Motion by Olson, second by Schulze to approve the proposed 2019 changes to E3P program funding. Motion carried. Columbus School District is seeking funding, for updating their greenhouse. Motion was made by Andler, second by Olson to approve up to \$5,000 towards energy efficient upgrades to the Columbus School District greenhouse. The funds are to be distributed on a 1-for-1 matching basis. Motion carried. Jason Lietha from Ruekert-Mielke presented the CWL Water System Study.

The Consent Agenda which consisted of the May 9th CWL Commission Meeting minutes, Monthly Treasurer's Report and Outage Report, was approved on a motion from Olson, second by Andler. Motion carried.

UNFINISHED BUSINESS:

WP #1 Building Maintenance – Discussion / Approval: Co-Sup't Hammer received two quotes to repair the entire roof at Water Plant #1. Pioneer Roofing's quote was for \$53,776 and Commercial Roofing's quote was for \$44,975. Motion by Thom, second by Olson to approve the quote from Commercial Roofing to repair the entire roof at Water Plant #1 for \$44,975. Roll call vote,

Schulze aye, Olson aye, Theilen aye, Thom aye, Andler aye, Lang aye; motion carried.

CWL Cable Commission Appointment: Mayor Thom stated that the overall structure is being looked at now that a full time City Media Coordinator has been hired. He stated in the future CWL Commission might have to make a recommendation to the City Council to change the ordinance. He will keep the Commission updated as things progress.

NEW BUSINESS:

Cash Disbursements/Accounts Payable Reports: The Commission reviewed the May Cash Disbursements Report. Checks numbered 20832-20886 and 34 wire and ACH transfers, totaled \$1,534,697.91. The Commission reviewed the Accounts Payable Report and ordered paid 48 requests totaling \$134,824.01. Motion by Olson, second by Andler, to approve paying the 48 requests from the AP Report. Motion carried. The April cost per kilowatt-hour was \$0.06807. Reports were approved and placed on file.

Proposed Changes to CWL's Time of Day Tariffs –Discussion/Approval: Co-Sup't Kaltenberg explained that with the current tariffs at least once in each calendar year it is required by the PSC that customers with more than one rate option shall be informed of the option to select a rate they may be eligible

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for with the lowest rate consistent with the customer's anticipated usage and needs. This becomes very difficult and time consuming to calculate for all of the customers. Kaltenberg recommends only offering one on-peak period (8:00 a.m. to 8:00 p.m.) to customers. Motion was made by Schulze, second by Olson to approve the proposed changes to CWL's Time of Day Tariffs as submitted. Motion carried.

MRB Reserve Funds Investment: MRB stands for Mortgage Revenue Bond (MRB). This is reviewed once a year. On a monthly basis, CWL transfers \$45,000 into this account in order to accrue sufficient funds to make the May 1st and November 1st principal and interest payments on our outstanding MRB Debt. As reported on the May Treasurer's Report, the balance of this fund was \$99,609.42.

Proposed changes to CWL's Personnel and Procedures Handbook –Discussion/Approval: CWL currently does not have a policy regarding military service leave or reservist leave. CWL has a new employee that is currently a member of the Army Reserves. Co-Sup't Hammer checked the city employee handbook and also polled other utilities that have this in their handbooks and drafted a policy. Motion was made by Olson, second by Schulze to approve the policy regarding military service leave or reservist leave as submitted. Motion carried

Motion by Thom, second by Olson to adjourn to closed session under Wis. Stat. § 19.85 (1) (C) to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Discussion of CWL Employees compensation) Roll call vote, Andler aye, Thom aye, Theilen aye, Olson aye, Schulze aye and Lang aye, motion carried and the meeting convened to closed session at 7:50 pm.

Motion by Thom, second by Theilen to reconvene to open session. Motion carried. The meeting reconvened to open session at 7:54 pm.

Approve CWL Employee Compensation Adjustment: Motion by Olson, second by Andler to approve the CWL Employee Compensation Adjustment for Jacob Tanner as presented, effective June 16, 2019.

REPORTS:

Financial Report was given by Co-Sup't Kaltenberg and placed on file.

Mayor Comments: Mayor Thom had no comments this evening.

Co-Superintendent Kaltenberg's Report:

- CWL has filled the position for the journeyman/apprentice lineworker. Apprentice Lineworker, Dalton Hiley started at CWL on May 22, 2019.
- On June 11th, A Public Hearing was scheduled for CWL's water rate adjustment. There were seven public comments filed on the PSC's Electronic Regulatory Filing System.
- On May 22nd, Commissioner Larry Olson, City Administrator Patrick Vander Sanden, Co-Sup't Hammer and Co-Sup't Kaltenberg attended the Municipal Government Lobby Day in Madison. Important issues were discussed impacting municipal utilities with legislators, including 5G infrastructure, the re-write of PSC 185, lead pipe replacement, PSC authority issues, the construction

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review process, and PFAs.

- On May 28th, Co-Sup't Kaltenberg received a letter from Martin Day, PSC Administrator. The letter included the findings from the electric billing audit. CWL had two items that needed to be addressed. On June 3rd, Co-Sup't Kaltenberg submitted CWL's corrective action plan addressing the findings.
- CWL's crew is progressing on the AMI Water Meter Project. To date, 1,096 of 2,366 water meters have been converted to AMI.
- On May 16th and 17th, Co-Sup't Hammer and Co-Sup't Hammer attended the MEUW 90th Annual Conference. CWL received The 2018 MEUW Safety Achievement Award-Gold Category. There were numerous speakers at the event including APPA President & CEO, Sue Kelly, PSC Chairperson, Rebecca Valcq, Focus on Energy, Frank Barth and ATC Manager, Tom Dagenais.
- On May 23rd, Co-Sup't Hammer and Co-Sup't Kaltenberg attended the WPPI Board of Directors Meeting. The agenda included the Financial Report, Power Supply Report, Emission Reduction Targets Discussion, Service & Business Strategy Report and Legal & Government Relations Report.

Co-Superintendent Hammer's Report:

The CWL crew has been working on the following for the past 4 weeks;

Continue to change out water meters to AMI system
100 & 200 blocks W Mill St Conversion Work
Warner St electrical maintenance due to underground fault
Clean Hotline Tools on bucket truck
Install underground electric services
MEUW Safety School
Industrial Dr. electrical extension & maintenance work
Concrete repair work in Parkview, from last year's upgrade work
Worked together with DPW installing banners & planters downtown

Anticipated work for next 4 weeks;

GAR Plastics – wrap up installation of 3rd service
Wrap up 900 block Warner St conversion
Continue with Industrial Dr. & Circuit 303 electrical maintenance

Motion by Thom, second by Olson to adjourn at 8:18 p.m. Motion carried.

****Next Scheduled Meeting – Thursday, July 11th, 6:00 pm at Columbus Water and Light****

Respectfully Submitted,

Brook Andler
CWL Commission Secretary