



MINUTES
City of Columbus
Community Development Authority
Monday May 16, 2022 6:30 PM
Columbus City Hall
105 N Dickason Blvd Council Chambers

1. Call to Order – Meeting was called to order at 6:32 PM.
2. Determination of Quorum – Motiff, Hackman, Meyers, Rose, and Steiner were present. Klock was excused. Administrator Ellefson staffed the meeting.
 - a. Introduction of Members – Members and staff introduced themselves to the group
3. Notice of Posted Meeting – Meeting was noticed and posted in accordance with state and local laws.
4. Approve Agenda – Motion by Rose, second by Meyers to approve the agenda as printed. Motion carried unanimously.
5. Election of Officers
 - a. Elect Chairperson – Meyers moved and Rose seconded the nomination of Motiff for President, and no other nominations were made.
 - b. Elect Vice-Chairperson - Motiff moved and Hackman seconded the nomination of Meyers for Vice-President, and no other nominations were made.
 - c. Elect Treasurer - Motiff moved and Rose seconded the nomination of Klock for Treasurer, and no other nominations were made.
 - d. Elect Secretary - Motiff moved and Meyers seconded the nomination of Hackman for Secretary, and no other nominations were made.

With single nominations for each position being properly moved and seconded, the Meyers/Rose motion to approve the candidates carried unanimously.

6. Consent Agenda – Motion by Rose, second by Steiner to approve the consent agenda consisting of minutes from March 21, 2022; approve the City Loan Fund Report and City Façade Program report. Motion carried unanimously.
7. Citizen Comments – No comments were received.
8. Unfinished Business
 - a. Review CDA Mission for new member – Staff and Commission members discussed the current CDA Mission and Purpose Statement from the bylaws.
 - b. Discuss Mission/Strategy/Goals/Acquisition Budget – Members of the Authority discussed several ideas and initiatives they are interested in pursuing or learning more about moving forward. There was interest in additional reporting on the performance of the EV charging station, more exploration of the complimentary roles between the Chamber of Commerce and CDA, Business Retention efforts, downtown infill development, and listings of available commercial properties. One area that was heavily discussed was finding areas where expansion of the City could occur, where future subdivisions could be sited, and meeting with a major landowner in the City to determine how we can work together for mutual benefit. The consensus was that this was the highest priority moving forward, and has the greatest potential impact on the community.

- c. Status of Business guide – This item is on hold at this time due to staffing
- d. 2022 Budget

9. New Business

- a. Review and take potential action on Façade Grant Applications for 133 and 139 N Ludington Street – After discussion, Steiner moved and Rose seconded to award each of the three Façade Program grants in the amount of \$1,000 each, with the total of \$3,000 being funded by the \$1,000 budgeted in the Façade Improvement budget line, and the remaining \$2,000 coming from underspending the budgeted funds in the Marketing & Advertising expense line. Motion carried unanimously on a roll call vote.
- b. ARPA Funds and Priorities – Members of the Authority discussed the status of the ARPA funds awarded to the City, and what plans had been developed for the funds. Currently no plans have been formalized by the City, and there was a discussion regarding potential uses for the funds, as well as published guidance on how to prioritize the expenditures for long-term benefit and growth of a community. The consensus was to draft a letter from CDA to the Council with plans for the ARPA funds that would be focused on building growth and tax base, ideally increasing the City’s revenue stream over time. Motiff and Administrator Ellefson will work on a letter and bring back for review.

10. Adjournment – Rose moved and Meyers seconded to adjourn the meeting at 7:37 PM. Motion carried unanimously.

Next meeting: Regular CDA meeting Monday, June 20 at 6:30 PM (3rd Monday of the Month)

Notice: It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice