

Columbus Historic Landmarks and Preservation Commission
Regular Meeting Agenda
Thursday, May 13, 2021
3:30 PM
Community Center Building

Attendees:

Beth Altschwager Retta Kurth Henry Elling
John Salzwedel Jan Ulrich

Ruth Hermanson, Michael Thom, excused

Council Liaison: Ian Gray

Guests: Amy Jo Meyers,

- 1. Call meeting to order:** John Salzwedel. New Commissioner Henry Elling was introduced to the Commission.
- 2. Properly posted meeting:** Check.
- 3. Citizen Comments on agenda items:** None
- 4. Approve Agenda:** Motion to approve: Altschwager; Second: Kurth; Motion carried.
- 5. Approve minutes from the April 8, 2021 regular meeting:** Motion to approve: Altschwager; Second: Ulrich; Motion carried.
- 6. Treasurer Report-Attached:** Motion to approve: Elling; Second: Kurth; Motion carried. Altschwager reported that new signature cards are needed at F&M Bank for all accounts. Signature cards and election of officers are slated for the June agenda.
- 7. Old Business:**
 - A. Pavilion Window Restoration Project:** Meyers reported that the project is ahead of schedule. Locks, latches, and handles are being installed and installation is scheduled for June.
 - B. Façade Improvement Grant–** Gray will present HLPC’s intent to Council for consideration. Jason Tish forwarded the State Historical Guidelines used for SHPO approvals.
 - C. Standard Operating Procedures for city council items – Amy Jo Meyers:** Meyers is compiling a procedure manual for all Commissions and service organizations dealing with donations and other related items which have to be presented to Council for consideration.

- D. Summer Concert 2021 – Local Vocals can do Thursday, August 26th:**
Following discussion, it was decided to forego the August concert. Elling made a motion to postpone discussion of the 2022 summer concert series to the December, 2021 agenda. Altschwager seconded it. Motion carried.
- E. Historic designations – meeting with John Tish @ State Historical Society – Jason is expecting to be able to travel mid-to-late summer for meetings:**
Columbus is on his list to discuss Local Landmark Designations. Will put a meeting with Tish on an upcoming fall agenda.
- F. Resthaven bathroom/improvement project:** Ulrich made a motion to have Salzwedel, Meyers, and Hermanson draft a plan for projects and seek initial approval from Council to explore. Kurth seconded it. Motion carried.
- G. Hwy 73 bridge replacement – Angela Hronek @ Mead & Hunt. Communications with Nathan Roberts on ideas:** Tabled.
- H. CHLPC/City website:** Meyers created a slide-show for the website showing the progress on the window restoration project at the Pavilion. Meyers will follow up after discussion of a “donate button” for CHLPC contributions.
- I. Pavilion stairs:** The project did not get the CHLPC Commission approval as composite stairs were being considered. The timeline for getting the project done has lapsed, so City funds will carry-over. Elling made a motion to put the topic on next month’s agenda. Kurth seconded it. Motion carried.
- J. Pavilion ADA entryway:** The Commission agreed to put a pause on the Project and place it on a Spring, 2022 agenda.

8. New Business:

- A. Bills:**
- 1) A bill for the Capital Newspaper Class II public notice of \$1,196.43 to be paid out of the City “new projects” account #100-511210-318.
 - 2) A bill to Ulrich for \$36.02 for petunias for the CHLPC garden out of the CHLPC account.
- Altschwager made a motion to pay both bills. Kurth seconded it. Motion carried.
- B. Application for Certificate of Appropriateness:** Gray will be submitting an application for a new roof on his historic home, commenting that all historic buildings need CHLPC approval. Building Inspector Chris Butschke of Safe Built is responsible for issuing building permits.
- C. Downtown Historic District packet – updates needed and copies to Pat**

Goebel: Salzwedel & Meyers will work together on the project.

D. Right of use on CHLPC photos – check with State Historical Society and create CHLPC policy: It was generally agreed to adopt the policy from the State as follows regarding historic photos. Our terms of use state that we don't own the copyright to most of our images, and have a disclaimer that anyone asking for a reproduction is responsible for seeking out the copyright holder to obtain broader permission for certain uses.

9. Council Liaison Report: Gray commented on the process of moving things forward to Council, such as Façade grant.

10. Adjourn: Motion: Altschwager; Second: Elling; Motion carried. Meeting adjourned at 5:45 p.m.

Respectfully Submitted,
Retta Kurth, Sec.