

Columbus Historic Landmarks and Preservation Commission
Meeting Minutes
Thursday, May 12, 2022
Columbus Community Center
161 North Dickason Boulevard

The meeting was called to order by Chair Ruth Hermanson at 4:05 p.m.

Attendance: Present Commissioners Altschwager, Hermanson, Ulrich, Peter Kaland and Elling. Staff present included Rec Director Amy Jo Meyers. Council Liaison Gray also in attendance. Excused absence to Pyfferoen and Thom.

Notice of open meeting: Chair Hermanson noted that the meeting agenda had been posted and distributed per State Statutes. She welcomed new commissioner Peter Kaland and recognized former commissioner Retta Kurth for her many years of service.

Citizen comments on agenda items: There were no members of the public in attendance.

Approve agenda: Motion by Kaland, second by Altschwager to approve the agenda as posted. Motion carried by voice vote.

Approve minutes from the Regular Meeting April 14th, 2022: Chair Hermanson distributed the minutes of the April 14, 2022 commission meeting. Motion by Altschwager, second by Hermanson to approve the minutes as presented. Motion carried by voice vote.

Treasurer's report: Altschwager presented the report as of May 12, 2022. She indicated that she, Chairperson Hermanson and Commissioner Ulrich met with the City Treasurer to review the procedures and review needed for future payments and tracking of Commission bank accounts. The City Treasurer will become one of the three potential signatories on the accounts, but it is not necessary for the City Treasurer to sign each check that is issued by the commission. The commission needs to notify the City Treasurer by e-mail of any payments approved by the Commission. Monthly treasurer reports will continue to be sent to the City Treasurer and our accounts will continue to be included in the Annual City of Columbus audit.

Review and take action on invoices/bills: Motion by Kaland, second by Altschwager to reimburse Ulrich \$31.60 for purchase of plants for the CHLPC garden at Fireman's Park. Motion carried 5-0 in a roll call vote.

Update signers for Bank Accounts: Motion by Elling, second by Ulrich to remove Retta Kurth and add City Treasurer Brendon Bledsoe as signers on various accounts at Farmer's and Merchant's Union Bank in Columbus. Motion carried 5 – 0.

Council Liaison Report: Council liaison Gray highlighted the following items:

- The City Council ordinance review subcommittee does not have a specific schedule for future meetings or completion of the ordinance update.
- He recommends the CHLPC move forward under the current ordinance for designations.
- City Administrator will be coordinating any permits during the transition from Matt Schrieber to the new zoning administrator.

- There is no timeline for replacing Matt Schrieber as the City Council may consider revising job descriptions and titles.
- The Council has an organizational structure/compensation study meeting on May 24th.

Update on the Pavilion Window Treatments project: Chair Hermanson noted that we did not have the samples available for review. This item will be carried over to June when we will also discuss funding sources for the cost of the blinds.

Architect for RestHaven project: Chair Hermanson indicated that the City Council approved the architect as recommended by the Commission. The subcommittee will be meeting on May 17th at 4:00 p.m.

Report from Summer Concert Series Committee regarding marketing materials and volunteers: Chair Hermanson noted that CDDC has agreed to pay the \$450 insurance payment and also will sponsor the picnic license. She will be asking commissioners Thom and Pyfforoen to assist with publicity, posters and banners for the event series.

Subcommittee to review local landmarks designation process and past CHLPC activities for local historic designations: Commissioners Elling and Ulrich will review this information and present a plan of action at a future meeting.

Report from Ordinance Review Subcommittee: see notes from Council Liaison earlier in the meeting.

Staff for CHPLC: With the departure of Matt Schrieber from the City to WisDOT, Amy Jo Meyers has been appointed as the city staff to assist the CHLPC.

Election of Officers for 2022: With the lack of several members the commission agreed to table this item until June 8, 2022. However, to maintain continuity, Commissioner Altschwager moved to elect Ruth Hermanson for another term as Chairperson. Second by Elling. Motion carried unanimously.

Items for next Agenda: Chair Hermanson will await additional items from the commissioners

- Report on revised signatories on CHLPC bank accounts
- Review of Ad-Hoc Ordinance Review Committee activities (if any)
- Discussion on Concert Series
- Election of officers
- Update on RestHaven architectural plans

Next Meeting date Wednesday, June 8, 2022

Motion from Altschwager, second by Kaland to adjourn at 5:45 p.m.

Respectfully submitted, Henry J. Elling, CHLPC Commissioner

CHLPC TREASURER'S REPORT
May 12, 2022

SUSAN STARE	CD	BALANCE	05.12.22	\$18,365.30 -
AUDITORIUM FUND				
WATER TOWER FUND 253474		BALANCE	05.12.22	\$3,301.67 -
Mary Poser/Former Columbus Auditorium Corporation				
2502700	CD	BALANCE	05.12.22	\$30,512.58 ✓
REST HAVEN IMPROVEMENT		BALANCE	05.12.22	\$56,902.30 -
(new savings acct) 255362				
FAÇADE IMPROVEMENT FUND		BALANCE	05.12.22	\$130.00 -
(new savings acct) 255707				
CHLPC ACCOUNT 187450		BALANCE	05.12.22	\$34,417.26 -
		Withdrawal		
		4th July advertising	04.21.22	\$130.00
		Deposit		
		Summer concerts sponsors	05.02.22	\$600.00
		Summer concerts sponsors	05.03.22	\$150.00
		Summer concerts sponsors	05.11.22	\$400.00
			Total	\$1,150.00
4th of July Committee 2014 donation for rest haven project				\$5,000.00
Rest haven bathroom donation from Bob & Janet Groh 2015				\$5,000.00
Rest haven donation from Dave & Sue Zittel 2018				\$500.00
Rest haven bathroom donation from Dave & Sue Zittel 2018				\$500.00
Rest haven bathroom donation from Bob & Janet Groh 2018				\$5,000.00
Rest haven bathroom donation from Mary Derr 2019				\$1,000.00
Rest haven donation from Dave & Sue Zittel 2019			09.09.19	\$500.00
Rest haven donation from Lyco 2019			09.09.19	\$500.00
Rest haven donation from Bob & Janet Groh 2019				\$10,000.00
Rest haven donation from Elizabeth Hinds 2020			07.15.20	\$20.00
Rest haven donation from Fred & Della Dartt 2020			08.13.20	\$100.00
Rest haven donation from Dave & Sue Zittel 2020			09.08.20	\$1,000.00
Rest haven donation from Bob & Janet Groh 2020			12.18.20	\$10,000.00
Rest haven donation from Bob & Janet Groh 2021			12.15.21	\$10,000.00
Rest haven donation from Rolf Poser			12.15.21	\$500.00
Rest haven donation from Lys Buck			12.31.21	\$100.00
Rest haven donation from Community Foundation of Collier County Ed & Judy Bergauer			02.16.22	\$5,000.00
2018 Historic Calendar				\$7,784.44
2019 Historic Calendar				\$8,317.45
2020 Historic Calendar				\$6,920.00

2021 Historic Calendar
2022 Historic Calendar
TOUR BOOK LOAN

01.13.22
05.12.22

\$7,080.21
\$12,595.00
\$454.39

May 12/2022
COLUMBUS PAVILION ADA ACCESSIBILITY FUND

ACCOUNT 250968

TOTAL 05.12.22

\$9,649.53

**RESPECTFULLY SUBMITTED,
BETH ALTSCHWAGER, TREASURER**