

COLUMBUS WATER & LIGHT
COMMISSION MEETING
MAY 9, 2019

CWL Commission toured Water Plant #1 at 361 N Water St. Columbus WI 53925 at 5:30 pm. President Lang called the CWL Commission meeting to order at 6:00 pm at CWL, 950 Maple Ave. Columbus, WI 53925. Commissioners present: Lang, Olson, Robbins, Thom and Schulze. Also, present at the meeting was Zak Bloom, CPA, Wegner CPAs, CWL Co-Superintendent Kaltenberg and CWL Co-Superintendent Hammer. Excused Brook Andler and Jason Theilen.

It was reported that the City Clerk, as required by appropriate Wisconsin Statutes, had given proper public notice of the meeting.

The Agenda for the meeting was approved on a motion by Robbins, second by Olson. Motion carried.

Visitor's Comments and Utility Communications: Included in the packet was a thank you email from Dorothy McKinley about CWL's webpage for kids called "Kids Corner". Zak Bloom, CPA, from Wegner CPA's presented and reviewed the 2018 audit report.

The Consent Agenda which consisted of the April 11th CWL Commission Meeting minutes, Monthly Treasurer's Report and Outage Report, was approved on a motion from Olson, second by Thom. Motion carried.

UNFINISHED BUSINESS:

Vehicle Replacement – Discussion / Approval: CWL received quotes from Countryside Ford for a 2019 Escape Demo unit with 2900 miles on it and Napleton Chevrolet Buick for a 2020 Chevy Equinox. Per commission request, Co-Sup't Hammer asked both dealerships regarding the stated warranty and both said it is the standard warranty attached to the vehicle at no added charge. Also, regarding leasing, municipal leases were set up to help with big ticket items. Payments are set up to own the vehicle at end of lease. So you are paying interest throughout the lease term. CWL has the money budgeted to purchase the vehicle outright, so paying additional interest doesn't seem to make sense in this case. The quotes are for a 2019 Ford Escape Demo with 2900 miles - \$23,795 plus title & licensing and a 2020 Chevy Equinox-\$22,730 plus title & licensing. Napleton received the state contract for all municipal & government bids on all Chevrolet SUVs. Motion by Schulze, second by, Robbins to approve the purchase of the 2020 Chevy Equinox in the amount of \$22,730 plus title & licensing. Roll call vote,

Robbins aye, Schulze aye, Thom aye, Olson aye, Lang aye; motion carried.

NEW BUSINESS:

Cash Disbursements/Accounts Payable Reports: The Commission reviewed the April Cash Disbursements Report. Checks numbered 20777-20831 and 35 wire and ACH transfers, totaled \$1,317,188.00. The Commission reviewed the Accounts Payable Report and ordered paid 37 requests totaling \$98,113.72. Motion by Olson, second by Robbins, to approve paying the 37 requests from the AP Report. Motion carried. The March cost per kilowatt-hour was \$0.06476. Reports were approved and placed on file.

Transfer Funds to LGIP Account-Discussion/Approval: As of May 1st CWL has \$1,721,360.95 in the General Fund checking account at Farmers and Merchants Union Bank with an interest rate of 0.35%. The Local Gov't. Investment Pool (LGIP) has an interest rate of 2.37%. CWL presently has two LGIP accounts. This new account would not be a restricted account and CWL would have immediate access to these funds by initiating a transfer. Motion by, Olson, second by Schulze to approve transferring \$750,000.00 from the General Fund Checking-Account #1310 to General Fund-LGIP #13-Account #1314. Motion carried.

**COMMISSION MEETING
MAY 9, 2019
PAGE 2**

Joint City Council/Commission Meeting Discussion: In May of each year, CWL's annual calendar suggests that the Commission discusses whether a joint meeting with the City Council is needed to discuss any ongoing mutual items of interest or any potential items of interest. The consensus of the Commission was that with the Mayor and a Council member represented on the Commission that there is no need at this time and that this item should be removed from the annual calendar.

2018 Water Consumer Confidence Report-Distribution: Each May the CCR is submitted to the DNR and placed on CWL's website for our Utility Customers. In previous years CWL's customers received their copy as a bill stuffer in their monthly Utility Bill each May or June. The EPA and DNR changed the distribution process in 2013 and will now be allowing Water Utilities to post their CCR on their websites in order to cut costs and eliminate the need to print the report. CWL posted the 2018 CCR on our website at: <https://www.columbuswaterandlight.com/water-department>

CWL Cable Commission Appointment: In May of each year the CWL Commission is to appoint a representative to the Columbus Cable Commission. This action should be accomplished through a motion, second and a vote that can be recorded into the CWL Commission Minutes at the May meeting. Mayor Thom stated that the overall structure might be changing now that a full time City Media Coordinator has been hired. He will know more next month. Motion by Olson, second by Schulze to table this item until the next Commission meeting. Motion carried.

REPORTS:

Financial Report was given by Co-Sup't Kaltenberg and placed on file.

Mayor Comments: Mayor Thom had no comments this evening.

Co-Superintendent Kaltenberg's Report:

- CWL has been conducting interviews for the journeyman/apprentice lineworker position. CWL has narrowed the applicants down and are currently conducting second interviews.
- On April 15th, CWL received a letter from the Public Service Commission stating that Alex Hanna, Rate Analyst, will soon develop the cost of service study and a proposed rate design for the water rate adjustment. On May 2nd I received copy of that exhibit from Alex Hanna. PSC Commission staff will submit both proposals at the public hearing, which is scheduled for June 11th at 10:00 am in the conference room at CWL.
- On May 1st, Co-Sup't Hammer and Co-Sup't Kaltenberg attended the Annual Water Supply Regulatory Affairs Seminar in Madison. Speakers consisted of PSC, DNR and WRWA staff.
- ESR Anna Stieve has been in contact with David Pluym, Solar Energy Consultant, from Eagle Point Solar, LLC about proposed solar at CWL. He will be setting up a meeting onsite with Lead Lineman David Koenig to discuss metering configuration. She is also currently looking at other vendors to request quotes from.
- CWL gave away 3 autumn flame maple trees at the Arbor Day Festival on April 27th. The event was well attended considering the snowy weather.

COMMISSION MEETING

MAY 9, 2019

PAGE 3

- CWL's crew is progressing on the AMI Water Meter Project. To date, 1,025 of 2,366 water meters have been converted to AMI.
- CWL/WPPI Energy Scholarship for \$1,500 will be awarded to Isaac Kianovsky by Commission Olson on May 15th at the Senior Awards Ceremony.
- CWL received a request from the Columbus Community Hospital Foundation for a donation. CWL has sponsored a hole in the past. This year the hole sponsor is \$500.00 which includes a twosome of golf.

Co-Superintendent Hammer's Report:

Crews for the last 4 weeks have been working on the following;

Sub 1 – Finish regulator work at Sub 1 and put back into service.
Change out water meters to AMI system.
Paint at WP #1
GAR Plastics Electrical System upgrade
Substations – replace high energy lights with LED
Tree trimming.
Flood related electrical issues
MEUW Field Visit Safety Training

Anticipated work for next 4 weeks;

GAR Plastics Electrical System Upgrade
Paint at WP #1
Various electrical maintenance work.
Install electric services to new houses

Motion by Thom, second by Olson to adjourn at 7:18 p.m. Motion carried.

****Next Scheduled Meeting – Thursday, June 13th, 6:00 pm at Columbus Water and Light****

Respectfully Submitted,

Greg Robbins
Acting CWL Commission Secretary