

COLUMBUS WATER & LIGHT  
COMMISSION MEETING  
APRIL 16, 2020

CWL Commission President Lang called the CWL Commission meeting to order at 6:00 pm. Commissioners present: Lang, Andler, Olson and Robbins. Commissioner Schulze, Mayor Thom, City Administrator Kyle Ellefson, Jason Lietha from Ruckert & Mielke, ESR Anna Stieve and CWL Lead Lineman David Koenig attended via video conference call. Also, present at the meeting was CWL Co-Superintendent Kaltenberg and CWL Co-Superintendent Hammer. Excused Jason Theilen.

It was reported that the City Clerk, as required by appropriate Wisconsin Statutes, had given proper public notice of the meeting.

The Agenda for the meeting was approved on a motion by Robbins, second by Olson. Motion carried.

Visitor's Comments and Utility Communications: Jason Lietha, R&M, presented the 2020 STH 89 (Farnham Street) Water Design (90% to 98%) Task Order 2020-CWL01. Motion was made by Olson, second by Robbins to approve the 2020 STH 89 (Farnham Street) Water Design (90% to 98%) Task Order 2020-CWL01 not to exceed \$11,372.00. Roll call: Andler-aye, Olson-aye, Lang-aye, Robbins-aye, Schulze-aye and Thom-aye. Motion carried.

Jason Lietha, R&M, presented the Water System SCADA Upgrade Service-Phase 2 Task Order 2020-CWL02; and services from Terminal-Andrae Electrical Contractors and Engineers. Motion made by Olson, second by Andler to approve the Water System SCADA Upgrade Service-Phase 2 Task Order 2020-CWL02 not to exceed \$83,500.00 and service from Terminal-Andrae Electric Contractors and Engineers not to exceed \$38,510.00. Roll call: Olson-aye, Lang-aye, Robbins-aye, Schulze-aye, Thom-aye and Andler-aye. Motion carried.

Jason Lietha, R&M, presented the Solar Bid Evaluation and Letter of Recommendation. Motion was made by Robbins, seconded by Thom to approve the solar bid from Eagle Point Solar, LLC for \$51,664.00. Roll call: Lang-aye, Robbins-aye, Schulze-aye, Thom-aye, Andler-aye and Olson-aye. Motion carried.

CWL Energy Service Representative, Anna Stieve, presented options for Residential Energy Efficiency Packs with E3P Funds. Motion made by Olson, second by Robbins to approve Option 2. A \$25.00 voucher for customers to redeem at the FOE Marketplace. Roll call: Robbins-aye, Schulze-aye, Thom-aye, Andler-aye, Olson-aye and Lang-aye. Motion carried.

CWL Energy Service Representative, Anna Stieve, presented GD Roberts Additional Energy Efficiency Grant with E3P Funds. Motion made by Schulze, second by Thom to approve GD Roberts addition energy efficiency grant for two fiber lasers for \$7,997.28, and an additional \$3,391.88 for the installation of three efficient air compressors for a total of \$11,398.16 with E3P Funds. Roll call: Schulze-aye, Thom-aye, Andler-aye, Olson-aye, Lang-aye and Robbins. Motion carried.

The Consent Agenda which consisted of the March 19<sup>th</sup> CWL Commission Meeting minutes, Monthly Treasurer's Report and the Outage Report, was approved on a motion from Olson, second by Andler. Motion carried.

**UNFINISHED BUSINESS:**

Corrosion Control Study: On March 10, 2020, the Columbus Corrosion Control Study was submitted by Donald Heikkila from Ruckert and Mielke to Sophia Stevenson from the DNR. This is the final requirement of the Columbus Corrosion Control Treatment Study timeline table.

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### NEW BUSINESS:

Cash Disbursements/Accounts Payable Reports: The Commission reviewed the March Cash Disbursements Report. Checks numbered 21428-21472 and 35 wire and ACH transfers, totaled \$869,092.99. The Commission reviewed the Accounts Payable Report and ordered paid 27 requests totaling \$415562.62. Motion by Olson, second by Schulze, to approve paying the 27 requests from the AP Report and to transfer \$321,775.00 from the MRB Principal & Interest -LGIP #5- Account. #1255 to the General Fund-Account #1310. Motion carried. The March cost per kilowatt-hour was \$.06658. Reports were approved and placed on file.

### REPORTS:

Mayor Comments: Mayor Thom commended new City Administrator Kyle Ellefson for calling in and getting to know staff. He also reported that he is working on committee appointments.

Co-Superintendent Kaltenberg's Report:

- On Tuesday, April 7<sup>th</sup> Co-Sup't Kaltenberg filed an application with the PSC in response to the order signed and served March 24, 2020 to ensure safe, reliable, and affordable access to utility services during the public health emergency declared in response to COVID-19 for Temporary Service Rules Waiving Credit Card Fees for both Electric and Water. On Friday, April 10<sup>th</sup> Co-Sup't Kaltenberg received the approval and the new Tariff for both Electric and Water.
- The Public Service Commission has extended the filing deadline for the 2019 PSC annual Reports to Monday, June 1. CWL's PSC Annual Report was completed and submitted on March 30, 2020.
- Wegner CPAs team have completed the 2019 Audit. CWL staff currently has been reviewing the Draft financial statements. They are working on finalizing the audit. Preliminary date to present to the Commission is at the May Commission meeting.
- Co-Sup't Kaltenberg subscribed to the new Member Managers LISTSERV. This list gives member utility managers the opportunity to engage with each other on topics utility leaders are navigating. With the new issues around Covid-19, member leaders may find the opportunity to connect with other managers a helpful tool.
- Co-Sup't Kaltenberg, Co-Sup't Hammer and ESR Stieve reviewed the three solar PV Array bids that were submitted. Co-Sup't Kaltenberg spoke with Andrew Burt from Ruckert & Mielke on the items they felt stood out to us to consider. He said he will have a letter of recommendation ready for the April Commission meeting.
- CWL's crew is progressing on the AMI Water Meter Project. To date, 2,027 of 2,337 water meters have been converted to AMI.

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**The CWL crew has been working on the following for the past 4 weeks;**

Continue to change out water meters to AMI system

Water Plants 1 & 2 Maintenance

Zach Fenner – Apprentice School, done through teleconferencing

Crew did online training while isolated

**Anticipated work for next 4 weeks;**

Hibbard St Tree removal

Tree trim Circuit 104 by DPW

Install electric services

Motion by Robbins, second by Olson to adjourn at 7:20 p.m. Motion carried.

**\*\*Next Scheduled Meeting – Thursday, May 21<sup>st</sup>, 6:00 pm at Columbus Water and Light\*\***

Respectfully Submitted,

Brook Andler  
CWL Commission Secretary