

**City of Columbus
Columbus Tourism Commission**

Date: March 27, 2019

Location: 2nd Ward Room City Hall, 105 N. Dickason BLVD.

MINUTES

- 1.) CALL TO ORDER - Chairperson Traxler called meeting to order at 6:32 PM
- 2.) ROLL CALL - Determination of Quorum. O’Brion, LaPlante, Traxler, Milburn, Thom were present. Patel was excused.
- 3.) NOTICE OF PUBLIC MEETING - Meeting was appropriately noticed in accordance with state statutes and local ordinance.
- 4.) APPROVE AGENDA - Motion by LaPlante, second by Milburn to approve agenda. Motion passed by voice vote 5-0
- 5.) APPROVE MINUTES - Motion by LaPlante, second by Milburn to approve meeting minutes from February 27, 2019 meeting. Motion passed by voice vote 5-0
- 6.) CITIZEN COMMENTS - No Citizens were present for comment.
- 7.) TOURISM COMMISSION FINANCIAL REPORT - no comments or discussion
- 8.) OLD BUSINESS
 - a.) Review and take action on the 2020 Discover Wisconsin Campaign for Columbia Co. - Thom shared concerns with commissioners noting approval of DW 2020 contract was not documented in minutes of previous meeting. Also that approving the contract and splitting payment over 2 years may present confusion or potential obstacles. Thom presented information from City Treasurer/Finance Director that could permit the use of Tourism fund balance dollars for payment of contract in 2019. Motion by O’Brion to approve Discover Wisconsin 2020 contract up to \$5000.00 from Tourism budget and up to \$5000.00 from (unbudgeted) Tourism fund balance. Second by LaPlante. Roll call vote - Traxler, O’Brion, LaPlante, Milburn, Thom- Aye. motion passed unanimously.
 - b.) Review Creative Meeting Prep Sheet from discover Wisconsin - Commissioners agreed to return worksheets to Matthew Schreiber by April 3rd.

9.) NEW BUSINESS

a.) Review and consider action regarding the invoice from the Country Plumber for the Holiday Train. - Discussion about receiving invoice after the event without receiving an application in advance of event for this item and concerns of setting a precedent by not following process other applicant have followed. Motion by LaPlante to deny request to pay invoice. Second by O'Brion. Motion passed by voice vote 5-0.

10.) ADJOURN - Thom made a motion to adjourn. Second by Milburn. Motion passed by voice vote 5-0. Meeting Adjourned at 7:02 PM

Minutes submitted by commissioner Thom due to the absence of Matthew Schreiber.