

**Columbus Historic Landmarks and Preservation Commission
Monthly Meeting, Community Center Building, 5:00 PM**

Date: March 14 , 2019

Attendees:

Beth Altschwager	Retta Kurth	John Salzwedel
Carolyn Fredericks	Ruth Hermanson	Eric Lukasavitz

Guests: Matt McCabe, Ed Johnson, Andrew Gilles

- 1. Call meeting to order**
- 2. Properly posted meeting**
- 3. Approve Agenda of March 14, 2019 Meeting with additions “Other”:**
Motion: Kurth, Second: Altschwager, Motion carried
- 4. Approve Minutes of February 13, 2019:**
Motion: Lukasavitz Second: Salzwedel Motion carried
- 5. Treasurer Report-Attached:**
Motion: Salzwedel, Second: Kurth, Motion carried.
- 6. CHLPC City budget summary:** Not available
- 7. Old Business:**
 - A. 2019 Calendars:** Calendars still available for sale.
 - B. Don Peachey Concert - April 7, 2019:**
 - 1) Car Show:** Left as open ended; weather permitting, no judging/trophy/ all makes/models welcome.
 - 2) Food and beverage vendors:** Beer: Cercis; Food: James St. Pizza, Marine Corp, and popcorn. \$20 food vendor (exception made for popcorn) and \$50 beer vendor contracts to be signed.
 - 3) Picnic license (\$40) & insurance with CDDC:** Lukasavitz made a motion to pay the \$40 fee to the City to cover all 4 venues. Hermanson seconded it. Motion carried. Hermanson made a motion not to exceed \$400 to cover additional insurance for alcohol sales through CDDC. Salzwedel seconded it. Motion carried.
 - 4) Rescind motion from last meeting on donation:** Salzwedel made a motion to rescind the motion to donate \$200 to the Chamber. Kurth seconded it. Motion carried.

5) **Advertising:** Posters donated by Hermanson were released for distribution.

6) **Set-up & Clean-up:** Commissioners will meet on Saturday, 10 am April 6 for set-up. Fredericks will check on table coverings. Clean-up will follow.

C. Summer Concert Series – June 27, July 25, & August 22:

1) **Bands – booked!** Thanks to Altschwager, Lukasavitz, & Fredericks.

2) **Vendors – contracts:** Fredericks will contract with vendors.

3) **Sponsorship email letters – I will get updated, proof-read, & work with Eric on letterhead:** Fredericks will get to Lukasavitz by the weekend. Deadline for returns April 26 (final submissions May 27).

4) **Advertising – banners, posters, cards, and 4th of July ad:** Lukasavitz will work with Chris P. from StickersBanners. Altschwager made a motion to purchase a \$120 ad for the 4th of July booklet. Hermanson seconded it. Motion carried. Lukasavitz will create the ad using the CHLPC logo.

5) **Volunteer for newspaper articles:** Kurth will work with Ulrich.

D. CHLPC logo/branding – marketing: Lukasavitz project.

E. Look at dates to meet with Historical Society – conversation with Their next meeting on March 12: Set for Friday, March 29 @ 4:30 pm.

F. Update nameplates – Beth & Carolyn-date on calendar: TBD

G CHLPC garden – marker for Alice – verbiage & ordering: Kurth & Ulrich will work on it.

8, New Business:

A. Bills: None

B. Jan home April 23 & new book: Welcome back!

C. Other:

1) **Rental Contract and Deposit:** Salzwedel made a motion to put down the \$200 security deposit to the City for the 4 summer events. Hermanson seconded it. Motion carried.

2) **Certificate of Appropriateness:** Partners Dance Studio submitted an application for approval. Salzwedel made a motion to accept it. Hermanson seconded it. Motion carried.

3) WAHPC 2019 State Conference: Information distributed.

4) Recognition Plaque: The Tourism Committee will be recognized as donor.

5) Bid for floor repairs: H/H scheduled to do repairs May 13-21.
Agreement to be verified and signed by Thom & VanderSanden.
Hermanson will contact Mark Crary for a bid on specific repairs.

9. Council Liaison Report: Theilen absent.

10. Adjourn: Kurth made a motion to adjourn, Salzwedel seconded it. Motion carried. Meeting adjourned at 8:00 pm.

Respectfully Submitted,
Retta Kurth, Sec.