

COLUMBUS WATER & LIGHT
COMMISSION MEETING
MARCH 14, 2019

CWL Commission Vice-President Olson called the CWL Commission meeting to order at 6:00 pm. Commissioners present: Olson, Andler, Thom and Schulze. Also, present at the meeting was JD Milburn from the Columbus Downtown Development Corp., CWL Co-Superintendent Kaltenberg and CWL Co-Superintendent Hammer. Excused Rolf Lang, Jason Theilen and Greg Robbins.

It was reported that the City Clerk, as required by appropriate Wisconsin Statutes, had given proper public notice of the meeting.

The Agenda for the meeting was approved on a motion by Thom, second by Andler. Motion carried.

Visitor's Comments and Utility Communications: JD Milburn from the Columbus Downtown Development Corp. discussed an electrical plan for South Dickason Blvd. to have corporate sponsored light displays during the holiday season. He will be discussing more with the City and will also meet with Co-Sup't Hammer to gather more details on what will all be needed. Jason Lietha from Ruekert-Mielke rescheduled and will present the CWL Water System Study at the April 11th Commission meeting.

The Consent Agenda which consisted of the February 14th CWL Commission Meeting minutes, Monthly Treasurer's Report and Outage Report, was approved on a motion from Schulze, second by Thom. Motion carried.

UNFINISHED BUSINESS:

WP #1 Building Maintenance-Discussion: This item was discussed at last month's Commission meeting. The Commission instructed CWL to find out how long the Holton Brothers quote was good for, to request a quote from Hometown Glass for 2 doors and 2 door frames and to request a quote for the roof repairs at WP #1.

- Matt from Holton Brothers provided a quote to repair the east facing wall by tuck point the poorer joints and replacing the coping caps that are on the plaster walls for \$21,720.00. Co-Sup't Hammer called and talked to Mike at Horton Brothers and was told the quote is good through the year 2019.
- Co-Sup't Hammer received a quote from Hometown Glass for two doors and two frames for \$4,255.00.
- Co-Sup't Hammer will be meeting with Pioneer Roofing Monday, March 18th to request a quote for the roof at WP #1.

This item will be on the April 11th agenda.

NEW BUSINESS:

Cash Disbursements/Accounts Payable Reports: The Commission reviewed the February Cash Disbursements Report. Checks numbered 20668-20719 and 29 wire and ACH transfers, totaled \$876,128.73. The Commission reviewed the Accounts Payable Report and ordered paid 43 requests totaling \$105,926.45. Motion by Schulze, second by Andler, to approve paying the 43 requests from the AP Report. Motion carried. The January cost per kilowatt-hour was \$0.05980. Reports were approved and placed on file.

Review Annual Sales/Statistics: Co-Sup't Kaltenberg reviewed the 2018 annual sales and statistics; she went through six graphs showing the annual sales and consumption statistics for years 2013 through 2018.

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Wisconsin Rural Water Association Technical Conference Notification: The annual Wisconsin Rural Water Association (WRWA) technical conference will be held March 26 - March 29, 2019, at the La Crosse Center, 300 Harborview Plaza, La Crosse, WI.

Motion by Andler, second by Thom to adjourn to closed session under Wis. Stat. § 19.85(1) (c) to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Discussion of CWL Employees Compensation for 2019) Roll call vote, Andler aye, Thom aye, Schulze aye, Olson aye, motion carried and the meeting convened to closed session at 6:51 pm.

Motion by Thom, second by Andler to reconvene to open session. Motion carried. The meeting reconvened to open session at 7:30 pm.

Approve CWL Employee Compensation: Motion by Schulze, second by Thom to approve that both CWL Co-Superintendents positions be exempt status and to pay over-time after forty hours effective March 10, 2019. Additional hours will be reported in the Co-Superintendents Report. Motion carried.

REPORTS:

Financial Report was given by Co-Sup't Kaltenberg and placed on file.

Mayor Comments: Mayor Thom commented on his trip to Washington D.C. to the APPA Legislative Rally. He stated it was very informative and was a good experience. Also, on Tuesday, March 12th the City of Columbus held a Community Pot Luck at the Pavilion to talk about the future of Columbus. He stated that it was very well attended.

Co-Superintendent's Report:

- On February 27th at approximately 4:00 am CWL was notified of a water main break at 1349 Park Avenue. The water main repair was completed at approximately 3:00 pm. On March 8th at approximately 5:00 pm CWL was notified of a water main break on Hibbard and Sturges. The water main repair was completed at approximately 10:00 pm.
- On Monday, February 18th to Wednesday, February 20th, Wegner CPAs team was on site at CWL to perform field work for the 2018 Audit
- On Tuesday, February 26th PPK Lighting started the retro-fitting for the remaining parts of the CWL Admin Building. They came back on Monday, March 4th to complete the project.
- On Wednesday and Thursday, February 20th and 21st Utility Sales and Service was completing tests on the CWL trucks. They came back the week of the 25th for follow up. Unit # 28 will need to go in for repairs.
- On Tuesday, March 19th Co-Sup't Hammer and Co-Sup't Kaltenberg, and Jason Lietha and Don Heikkila from Ruckert & Mielke will be meeting with Sophia Stevenson and Bridget Kelly from the DNR to discuss the CCT Study Proposal.

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- WP # 1 Vessel Painting Project was on the DNR Sanitary Survey that was conducted back in April of 2018, with a deadline for completion of exterior painting of the vessels by the end of December 2019. This is a very time consuming and tedious project. CWL's crew has been working diligently on this and expect to have it completed by the end of April 2019.
- CWL's crew is progressing on the AMI Water Meter Project. To date, 847 of 2,366 water meters have been converted to AMI.
- The MEUW 90th Annual Conference is scheduled for Wednesday, May 15th to Friday May 17th
- On Thursday, February 28th Co-Sup't Hammer and Co-Sup't Kaltenberg attended the Executive Committee meeting at WPPI. The WPPI committees presented the 2018 year highlights. The meeting was very informative.

Motion by Schulze, second by Andler to adjourn at 8:04 p.m. Motion carried.

****Next Scheduled Meeting – Thursday, April 11th, 6:00 pm at Columbus Water and Light****

Respectfully Submitted,

Brook Andler
CWL Commission Secretary