

**Columbus Historic Landmarks and Preservation Commission
Regular Meeting Agenda
Wednesday March 11, 2020
6:00 PM
Community Center Building**

Attendees:

Carolyn Fredericks	Beth Altschwager	Retta Kurth
Ruth Hermanson	Eric Lukasavitz	John Salzwedel

- 1. Call meeting to order:** Carolyn Fredericks
- 2. Properly posted meeting:** Check
- 3. Citizen comments on agenda items:** None
- 4. Approve Agenda:** (With corrections as noted) Motion: Kurth; Second: Lukasavitz; Motion carried.
- 5. Approve minutes from the February 13, 2020 meeting:** Motion: Salzwedel; Second: Hermanson; Motion carried.
- 6. Treasurer Report-Attached:** Motion: Lukasavitz; Second: Kurth; Motion carried. Salzwedel made a motion to put memorial money to Doris Hughes in the CHLPC account. Altschwager seconded it. Motion carried.
- 7. Old Business:**
 - A. Summer Concert Series – 2020:**
 - 1) June Band:** Hermanson booked Bob Agnew (Bob & Todd – Monkeys).
 - 2) Vendor Agreements signed from food and beverage vendors:** Altschwager contacted Family Restaurant for June and will offer a contract. All contracts should be signed by next week.
 - 3) Picnic license:** Fredericks will apply for license through CCDC and agree to pay for the additional insurance.
 - 4) Business list:** Hermanson & Fredericks will combine lists and submit them to Lukasavitz.
 - 5) Timeline for letters to go out – WebWisconsin:** Sponsor letter approved with deadline set at April 15, 2020. Letters expected to be out by the weekend.

Hermanson made a motion to set the summer concert series expected expenses not to exceed \$4000. Salzwedel seconded it. Motion carried. To include:

- 1) 2 3' x 20' banners
- 2) 100 large posters; 200 8 1/2" x 11" posters; 1000 1/4 sheet cards
- 3) Printing expense
- 4) July 4th ad
- 5) Pavilion security deposit
- 6) Insurance/picnic license
- 7) Bands

Salzwedel, Hermanson, and Lukasavitz will get bids for printing services with advertising out by May 1.

B. Pavilion projects/planning meeting – Thursday, Tuesday March 24, 2020 @ 4:00 p.m. at Kurth Brewery. Noted.

C. Ad Hoc Committee – Ordinance Review Meeting – Thursday, Tuesday, March 24, 2020 @ 6:30 p.m. @ City Hall. Noted

8, New Business:

A. Bills:

- 1) Hermanson made a motion to pay Fischer Trophy & Engraving \$529 for the Alice Schmidt plaque for the CHLPC garden. Salzwedel seconded it. Motion carried.
- 2) Hermanson made a motion to pay \$120 for the July 4th ad. Salzwedel seconded it. Motion carried.

B. Pavilion Rental Contract and \$200 deposit: Altschwager made a motion to pay the deposit for summer concerts. Kurth seconded it. Motion carried.

C. Certificate of appropriateness – signage – Kim’s Kitchen: Salzwedel made a motion to approve the certificate. Hermanson seconded it. Motion carried.

D: Exploratory work for windows at Pavilion: Tabled

E: CHLPC’s own Employer’s Identification Number (EIN) – discussion from Kim Manley & Paul Johnson: Tabled

9. Council Liaison Report: Traxler absent.

10. Adjourn: Motion: Altschwager; Second: Salzwedel; Motion carried. Meeting adjourned at 8:30.

Respectfully Submitted,
Retta Kurth, Sec.

