

**CITY OF COLUMBUS  
PLAN COMMISSION – REGULAR MEETING  
THURSDAY, FEBRUARY 21, 2019 – 6:30 P.M.  
COLUMBUS CITY HALL - 105 N DICKASON BLVD  
COUNCIL CHAMBERS**

**MINUTES**

1. Call Meeting to Order – Meeting was called to order at 6:30
2. Roll Call – Hansen, Theilen, Monday, Parpart and Thom were present. Robbins and Zapotocny were excused.
3. Notice of open meeting – Meeting was noticed in accordance with state and local laws.
4. Approve Agenda – Motion by Monday and Second by Theilen to approve the agenda as presented. Motion passed 4-0
5. Approve Minutes – Motion by Theilen and a second by Parpart to approve the January 17, 2019 Minutes as presented. Motion passed 5-0
6. Citizens Comments – No comments were received
7. Unfinished Business - None
8. New Business

- a) Public Hearing – the request of the City of Columbus for a zoning text amendment for section 114-47 regarding the appointment of the City Zoning Administrator

Schreiber provided an overview of the request stating the ordinance will clean up language in our code that identifies the building inspector as the zoning administrator. The proposed ordinance will make the City Zoning Administrator an appointed position and that council would appoint Matt Schreiber as the Zoning Administrator. Schreiber also provided an overview of the draft application form for a zoning permit. Several edits were suggested and the commission recommended that the City Attorney review the form. The public hearing closed without any comments.

- b) Close Public Hearing – deliberate and make recommendation to the Council on the request of the City of Columbus for a zoning text amendment for section 114-47 regarding the appointment of the City Zoning Administrator

Motion by Monday and a Second by Theilen to recommend that council recommendation to the Council approve the zoning text amendment for section 114-47 regarding the appointment of the City Zoning Administrator. Motion passed 5-0

- c) Review and Discuss the initial draft of Chapter 3 of the Columbus Comprehensive Plan

Schreiber reviewed the draft Housing Chapter of the Comprehensive plan. The chapter reviewed previous plans, identified some housing programs and reviewed housing statistics for Columbus. The commission suggested working with a local realtor to better access to local sales to get more accurate median home sale data for Columbus.

d) Discussion on the future Zoning Text Amendments for 114-73

Schreiber reviewed the 114-73 District Use Classification Table. He stated this table needs to get updated to reflect the different zoning classifications in Columbus. Currently there is no information for the I-2 district and the B-3 district is identified as B-1 by the table. He indicated that this was the first discussion on 114-73 and that he hopes to update this table and pass an ordinance later this year. Schreiber stated that he needed to check the table to make sure it is consistent with other parts of the zoning code.

9. Adjourn - Motion by Monday and a second by Hansen to adjourn the meeting at 7:36

Respectfully Submitted,

Matthew Schreiber, Director of Planning and Development