

Columbus Historic Landmarks and Preservation Commission
Meeting Minutes
Wednesday, February 15, 2023
Columbus Community Center
161 North Dickason Boulevard

The meeting was called to order by Chair Ruth Hermanson at 4:00 p.m.

Attendance: Present Commissioners Altschwager, Kaland, Elling, Hermanson, Gilbertson, and Nichols. Recreation Director Meyers and Planner Bledsoe were also present. Commissioner Ulrich was absent and excused.

Notice of open meeting: Chair Hermanson noted that the meeting agenda had been posted and distributed per State Statutes.

Citizen comments on agenda items: Commissioner Elling noted that the Columbus Historical Society and Popcorn Wagon Board have been meeting to discuss the future of the popcorn wagon and possible affiliation between the two groups.

Approve agenda: Motion by Kaland, second by Altschwager, to approve the agenda as posted. Motion carried unanimously.

Approve minutes from the Regular Meeting January 19, 2023: Motion by Altschwager second by Nichols to approve the minutes as presented. Motion carried unanimously.

Council Liaison Report: Council liaison Gray was not in attendance.

Staff Report: Recreation Director Meyers noted that on February 7, 2023 the City received the State Preservation Office approval for the RestHaven plans. The next steps will be discussed later in the meeting. The group thanked Planner Bledsoe for attending the meeting.

Treasurer's report: Altschwager presented the report as of February 15, 2023.

- Susan Stare Auditorium Fund (CD)		\$ 18,753.00
- Water Tower Fund	253474	\$ 3,312.67
- Mary Poser/ Former Columbus Auditorium Corporation	2502700 (CD)	\$ 30,512.58
- RestHaven Improvement	255362	\$ 68,131.59
- Façade Improvement Fund	255707	\$ 130.43
- Columbus Pavilion ADA Accessibility Fund	250968	\$ 3,842.59
- CHLPC Account	187450	\$ 33,415.50

Motion by Elling, second by Altschwager to approve payment of \$3,222.25 from account #255392 to Design Coalition for work documented in Invoice #1772 dated January 19, 2023. Motion carried unanimously.

Motion by Elling, second by Gilbertson to accept the Treasurer's report dated February 15, 2023. Motion carried unanimously.

Report from Ordinance Review Subcommittee: The entire Commission reviewed the changes recommended by Jason Tisch at the State Historical office. Commissioner Kaland questioned the language in Section 117-3(1) related to painting buildings. After extensive discussion the commission agreed to request the City Attorney comment on this issue as part of his review of the entire draft code. Commissioner Kaland also questioned consistence of Section 117-18 and 117-10(1)(c) relative to the number of Council members required to approve an appeal. This will also be addressed by the City Attorney's review.

Motion by Nichols, second by Gilbertson to direct Chair Hermanson to forward the draft ordinance dated February 15, 2023 to the City Administrator with a request for review and report by the City Attorney. Motion carried unanimously.

RestHaven SubCommittee Report: Chair Hermanson reported that the subcommittee submitted their plans to the State Historic Preservation Office on November 9 and received final approval from the State office on February 7, 2023. The Commission may now forward the materials to the Common Council for review and approval.

Motion by Nichols, second by Kaland to approve the architectural plans, acknowledge receipt of the State Historical Society approvals, and forward the materials to the Common Council for review and action. Motion carried unanimously. Recreation Director Meyers indicated that this will be on the February 20 Committee of the Whole meeting agenda for discussion.

Recreation Director Meyers reviewed the remaining approval process for the RestHaven project:

- City Committee of the Whole review and recommendation for action (Feb. 20)
- City Council review of plans and approval to proceed to construction drawings and bid packet
- Architect prepares construction drawings, City Attorney prepares bid notifications
- CHLPC reviews construction drawings and recommends to City Council
- City Council reviews construction drawings and authorizes bid notifications/publishing
- Notice of bids in newspaper and to various contractors
- Receipt of bids by City Clerk
- Review bids by City staff with recommendation to City Council
- Recommendation on funding source by CHLPC based on potential awarded bid amount
- Acknowledge funding of project by City Council
- Award/Rejection of bid by City Council

Report on the 2023 Calendar: Calendars remain for sale at six local businesses.

Lanyards for members: The group agreed to order only the lanyards. Name tags will be printed by the Recreation Department.

Historic Downtown TIF District updates: Council liaison Gray was not in attendance.

Washington Park Repair Work: Commissioner Altschwager requested that this item be on the agenda. She was contacted by the High School FFA advisor to see what the process would be to repair the sitting circle at Washington Park. Recreation Director Meyers indicated that the city DPW would be working with them on this project, but there was an element of the park that included native American heritage site. The commissioners agreed that the CHLPC would not be involved in this project.

Summer Concert Series 2023: Chair Hermanson met with commissioners Gilbertson, Nichols and Altschwager to prepare a list of dates and possible bands to invite. The group recommends asking Mad

City Jug Band, Standard Band, and Waunakee Big Band about performing. The concerts will be held on June 14, July 12 and August 9 at the Fireman's Park. The group will proceed to contact possible food vendors and other community groups for participation/support. Their next meeting is March 7.

Items March agenda: RestHaven plans status at City Council, Ordinance update report from City Attorney, possible CD for Commission funds, concert series participants.

Next Meeting date Wednesday, March 22, 2023 at 4:00 p.m.

Motion by Altschwager, second by Gilbertson, to adjourn at 5:30 p.m. Carried Unanimously.

Respectfully submitted, Henry J. Elling, CHLPC Secretary