

COLUMBUS WATER & LIGHT  
COMMISSION MEETING  
FEBRUARY 14, 2019

CWL Commission President Lang called the CWL Commission meeting to order at 6:00 pm. Commissioners present: Lang, Andler, Olson, Theilen and Schulze. Also, present at the meeting was CWL Co-Superintendent Kaltenberg and CWL Co-Superintendent Hammer. Excused Mayor Thom and Greg Robbins.

It was reported that the City Clerk, as required by appropriate Wisconsin Statutes, had given proper public notice of the meeting.

The Agenda for the meeting was approved on a motion by Olson, second by Andler. Motion carried.

Visitor's Comments and Utility Communications: Included in the packet was an article on Wisconsin utility regulators-The Public Service Commission voted not to hear a case from Sunrun, a San Francisco developer seeking to lease solar panels to customers.

The Consent Agenda which consisted of the January 10<sup>th</sup> CWL Commission Meeting minutes, the January 24<sup>th</sup> CWL Special Commission Meeting minutes, Monthly Treasurer's Report and Outage Report, was approved on a motion from Andler with the change of \$8,500 to the corrected amount of \$8,850 on the January 10<sup>th</sup> CWL Commission Meeting minutes, second by Schulze. Motion carried.

**UNFINISHED BUSINESS:**

There was no unfinished business.

**NEW BUSINESS:**

Cash Disbursements/Accounts Payable Reports: The Commission reviewed the December Cash Disbursements Report. Checks numbered 20614-20667 and 34 wire and ACH transfers, totaled \$885,272.92. The Commission reviewed the Accounts Payable Report and ordered paid 40 requests totaling 146,426.84. Motion by Olson, second by Andler, to approve paying the 40 requests from the AP Report. Motion carried. The December cost per kilowatt-hour was \$0.06590. Reports were approved and placed on file.

CWL Admin Building Thermostats Discussion/Approval: It was approved at December's meeting to replace one of the furnaces and air conditioners at the CWL Admin building and with that the discussion of new smart thermostats for the building was discussed. The CWL Admin Building currently has four thermostats. Co-Sup't recommended that the CWL Commission approve the purchase of four Nest-T3007ES-Thermostats for the CWL Admin Building for the total amount of \$872.00 from the E-3-P funds. Motion by Olson, second by Schulze to approve purchasing four Nest-T3007ES-Thermostats for the CWL Admin Building for \$872.00 from the E-3-P funds. Motion carried.

Holton Brothers Proposal-WP #1 Building Maintenance Discussion: Over the past several years, Holton Brothers, Inc. of Grafton, has been completing brick tuck pointing of the CWL Admin Building and Water Plant # 2. On Tuesday, December 18<sup>th</sup>, Sup't Anthon asked Matt Lempke of Holton Brothers to look at the east facing wall at WP #1. Matt provided an estimate to repair the east facing wall by tuck point the poorer joints and replacing the coping caps that are on the plaster walls for \$21,720.00. CWL budgeted \$17,500 for this project and for the roof repairs and a door replacement. Co-Sup't Kaltenberg stated that the furnace/AC unit quote for the Admin building came in under budget \$3,650 and that money could be put towards completing the brick tuck pointing this year and the roof repairs and door replacement could be scheduled next year. The Commission asked Co-Sup't Hammer and Kaltenberg to request estimates for the roof repairs and the door replacement; also to see how long the proposal from Holton Brothers is good for.

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WPPI Director and WPPI Alternate Director Recommendation: Co-Sup't Kaltenberg's recommendation to the CWL Commission is to appoint Michelle Kaltenberg, CWL Co-Superintendent as WPPI Director for CWL and to appoint Joe Hammer, CWL Co-Superintendent as WPPI Alternate Director. Motion by Olson, second by Andler to approve Michelle Kaltenberg, CWL Co-Superintendent as WPPI Director and Joe Hammer, CWL Co-Superintendent as WPPI Alternate Director for CWL. Motion carried.

March meeting date & time Discussion/Approval: The March meeting is scheduled to be televised at City Hall by request of the Cable Commission. Based on the recent events at CWL regarding staff; Co-Sup't Kaltenberg asked the Commission if they wanted to consider postponing the scheduled televised meeting at City Hall. The consensus of the Commission was to keep it scheduled for Tuesday, March 12<sup>th</sup> at City Hall.

Motion by Theilen, second by Schulze to adjourn to closed session under Wis. Stat. § 19.85(1) (c) to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Discussion of CWL Employees Compensation for 2019) Roll call vote, Andler aye, Theilen aye, Olson aye, Schulze aye and Lang aye, motion carried and the meeting convened to closed session at 6:33 pm.

Motion by Olson, second by Theilen to reconvene to open session. Motion carried. The meeting reconvened to open session at 7:08 pm.

Approve CWL Employee Compensation Adjustment for 2019: Motion by Olson, second by Theilen to approve the CWL Employee Compensation Adjustment for 2019 for Joe Hammer as presented. Roll call vote, Andler aye, Theilen aye, Olson aye, Schulze abstained, Lang aye. Motion carried. Motion by Olson, second by Andler to approve the CWL Employee Compensation Adjustment for 2019 for Michelle Kaltenberg as presented. Roll call vote, Andler aye, Theilen aye, Olson aye, Schulze abstained, Lang aye. Motion carried.

### **REPORTS:**

Financial Report was given by Co-Sup't Kaltenberg and placed on file.

Mayor Comments: Mayor Thom was excused from the meeting. Commission President Lang shared that Mayor Thom wanted the Commission to know that he gave a very positive comment in his Mayor's Report to City Council about Eric Anthon leaving and what an asset he was to the utility.

Superintendent's Report:

- To date CWL has had two water main breaks; one on Legion Court and one on Hibbard Street at Chapin Street. The first water main break on Legion Court occurred on Thursday, January 31<sup>th</sup> at approximately 8:00 am. The water main repair was completed at approximately 1:00 pm. The second water main break on Hibbard Street at Chapin Street occurred on Saturday, February 2<sup>nd</sup> at approximately 6:45 am. The water main repair was completed at approximately 2:00 pm.
- To "kick off" the PCAC Alignment Process; Billing Clerk Vicky Lietha and Co-Sup't Kaltenberg met with Tammy Freeman, David Edwards and Stephanie Boettcher from WPPI on Thursday, January 17<sup>th</sup>, the meeting was to focus on a proposed plan; which will start in February 2019.
- On Wednesday, January 23<sup>rd</sup>, Co-Sup't Kaltenberg received a phone call from Nick Schuster from the

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PSC informing me that CWL will be having a Billing Audit done in the next couple of weeks.

- On Monday, January 21<sup>st</sup> CWL Lineman de-energized Sub. #4 at the request of ATC. ATC was performing pole replacements on the transmission circuit that runs to Sub. #4 from ATC's Sub.; which is located on the north side of the train tracks behind WP #1. CWL Lineman re-energized Sub. #4 on Tuesday, January 29<sup>th</sup>.
- On Tuesday, January 29<sup>th</sup> August Winters completed replacing the 5 8" valves on the iron filter at WP #2.
- WP #1 Vessel Painting Project was on the DNR Sanitary Survey that was conducted back in April of 2018, with a deadline for completion of exterior painting of the vessels by the end of December 2019. This is a very time consuming and tedious project. CWL's crew has been working diligently on this and expect to have it completed by the end of April 2019.
- CWL's crew is progressing on the AMI Water Meter Project. To date, 815 of 2,366 water meters have been converted to AMI. An emphasis is being put on to converting additional water meters this winter.

Motion by Theilen, second by Schulze to adjourn at 7:38 p.m. Motion carried.

**\*\*Next Scheduled Meeting – Tuesday, March 12<sup>th</sup>, 6:00 pm at Columbus City Hall\*\***

Respectfully Submitted,

Brook Andler  
CWL Commission Secretary