

COLUMBUS WATER & LIGHT  
COMMISSION MEETING  
JANUARY 21, 2021

CWL Commission President Lang called the CWL Commission meeting to order at 6:00 pm. Commissioners present: Lang, Andler and Olson. Mayor Thom, Commissioner Adams and Commissioner Schulze attended via video conference call. Also, present at the meeting was CWL Lead Lineman David Koenig and CWL Co-Superintendent Kaltenberg.

It was reported that the City Clerk, as required by appropriate Wisconsin Statutes, had given proper public notice of the meeting.

The Agenda for the meeting was approved on a motion by Olson, second by Andler. Motion carried.

Visitor's Comments and Utility Communications: Included in the packet was two 'Thank You' notes; one from St. Jerome's Gala Committee and one from United Fund of Columbus. Also, included in the packet was an article "4 ways 2021 could be the year of the Electric Vehicles" by E&E News.

The Consent Agenda which consisted of the December 17<sup>th</sup> CWL Commission Meeting minutes, Monthly Treasurer's Report and the Outage Report, was approved on a motion from Andler, second by Olson. Motion carried.

**UNFINISHED BUSINESS:**

There was no unfinished business.

**NEW BUSINESS:**

Cash Disbursements/Accounts Payable Reports: The Commission reviewed the December Cash Disbursements Report. Checks numbered 21905-21950 and 33 wire and ACH transfers, totaled \$789,705.55. The Commission reviewed the Accounts Payable Report and ordered paid 35 requests totaling \$87,320.24. Motion by Andler, second by Olson, to approve paying the 35 requests from the AP Report. Roll call vote, Andler aye, Mayor Thom aye, Schulze aye, Olson aye, Adams aye and Lang aye. Motion carried. The November cost per kilowatt-hour was \$.07003. Reports were approved and placed on file.

Water Plant Monitoring Data Application: Jake has been working with Derek from Ruckert & Mielke to find a way to change the Water Plants monitoring system from a manual process to an automated process. Motion by Olson, second by Andler to approve the presented Water Plant monitoring application proposal from Ruckert & Mielke for monthly app cost of \$600 per year and programming time for \$3,400. Motion carried.

New AEDs for the truck fleet: The AED machines that are kept on the bucket trucks and one of the pickup trucks are almost 19 years old and are no longer supported. New ones cost \$1475 and refurbished ones cost \$625 with purchasing a total of 4. Motion was made by Andler, second by Thom to approve the purchasing of 4 refurbished AEDs for \$625 each. Motion carried.

CWL Co-Superintendent's review form: At a previous Commission meeting it was brought up about putting together a Co-Superintendent's review form. Commissioner Olson had presented one. The Commission discussed and reviewed the form. Suggestions were to add goal setting, achievements from previous year and the process of when to have the review done.

**REPORTS:**

Financial Report was given by Co-Sup't Kaltenberg and placed on file.

Mayor Comments: The Mayor stated he has been working with ESR, Anna Stieve on the EV project and that multiple sites are being considered but would like the help of Water & Light to analyze site pricing.

**COMMISSION MEETING**

**JANUARY 21, 2021**

**PAGE 2**

Co-Superintendent Kaltenberg's Report:

- On January 13<sup>th</sup>, Co-Sup't Kaltenberg had a conference call with Stephanie and Alex from WPPI as part of the utilization review follow up discussion. They discussed what has been implemented thus far and what kind of things should be changed or implemented in the future.
- On January 14<sup>th</sup>, Co-Sup't Kaltenberg submitted the PSC's Accounting Report Survey defining the COVID-19 related expenses and the PSC's Arrearage Management Plan which ordered all utilities to submit a comprehensive plan to the Commission as to how the utility proposes to address the financial impacts of arrears.
- CWL staff has been working on the get ready list from Ryan Theiler from Baker and Tilly which includes a good quantity of information for the Audit that is scheduled for February 15<sup>th</sup> – February 17<sup>th</sup>.
- On Friday, January 15<sup>th</sup> Co-Sup't Kaltenberg attended the MEUW Board of Directors' Meeting Zoom Conference. The meeting consisted of the finance report, staff reports (Executive Director and Manager of Safety Services) and the Member Engagement Survey.
- The CW&L Crew has been working on inventory the last few weeks of December.
- CWL's crew is progressing on the AMI Water Meter Project. To date, 2,198 of 2,258 water meters have been converted to AMI.

Co-Superintendent Hammer's Report

**The CWL crew has been working on the following for the past 4 weeks;**

AMI Water Meter Change Outs

Year-end materials inventory

Completed Taco Bell electric service

Addressed water main leak on Fuller St @ S Dickason Blvd.

Re-organize inventory area.

Open Point – Work with reps to set up Assemblies & Construction Units for work order system.

Take down Christmas decorations.

Address street light pole damage @ W12360 Hwy 16/60.

**Anticipated work for next 4 weeks;**

Tree trimming

AMI Water Meter Change Outs

Open Point – Field / System Inventory

Motion by Andler, second by Olson to adjourn at 6:50 p.m. Motion carried.

**\*\*Next Scheduled Meeting – Thursday, February 18<sup>st</sup>, 6:00 pm at Columbus Water and Light\*\***

Respectfully Submitted,

Brook Andler  
CWL Commission Secretary