

**Columbus Public Library  
Library Board Meeting  
Tuesday, January 21, 2020  
Phyllis Luchsinger Callahan Meeting Room**

Pete Kaland called the meeting to order at 5:00 p.m.

Present: Lindsey Ganz, Nora Vieau, Sharon Egan, Trina Reid, Jim Schieble, Merry Anderson, Deb Haeffner

**Adoption of the Agenda:** Jim moved and Deb seconded a motion to approve the Agenda. Motion carried.

**Disposition of Minutes:** Sharon moved and Deb seconded a motion to accept the Board meeting minutes from October. Motion carried.

**New Business:** Dave Berner, Interim City Administrator was scheduled to provide update on Roadmap 2050 and facilities studies but was unable to attend. Lindsey will contact to reschedule.

Library Legislative Day is February 11. Pete will attend and asked for volunteers. The WI Library Assn has set this day aside to nurture relationships with state legislators.

Two questions related to the Library Donations Account were discussed. Could the maturity be extended if interest rates are favorable and should these funds be used for special programming? Positive action on both questions recommended.

**Financial Secretary's Report:**

- F&M CDAR1 - \$35,080.91  
Renewed for 3 months.
- F&M Checking balance - \$2,648.43
- F&M Savings – closed
- F&M CDAR2 - \$14,626.07 (donations account)
- SCLS Foundation Fund Balance - \$326,612.26

Positive return for the year on SCLS Foundation Fund-more than \$50K.

Sharon moved and Nora seconded to approve the Financial Secretary's Report as presented. Motion carried.

**Approval of Bills:** \$10,748.67. Jim moved and Sharon seconded to approve bills report. Motion carried.

**Director's Report:** Monthly statistics provided.

Some issues related to new Bibliovation ILS software including LINKcat which are being addressed.

Lindsey and staff are reaching out to area service clubs including the ag community/FFA.

Author Jerry Apps will be at the Senior Center on the afternoon of March 21.

Staff planned all-day activities for 1/20 day when school was not in session.

Several building-related issues (new toilet etc) were addressed. Lindsey met with building inspector Dion Okeson to gather information on the Annex to help create usage policies. There may be a leak in apt. C and some lights were replaced

Interviews for the Youth Services Coordinator were held in late January. The top candidate withdrew but Lindsey reported a strong pool of candidates and is confident the position will be filled.

Lindsey attended the department head meeting and the Administrative Council meeting.

**President's Report:** None

**Friends of the Library:** None

**Correspondence:** None

**Committee Reports:** The Personnel Committee met January 22 to begin drafting job descriptions.

**Unfinished Business:** The Policy Committee (Nora, Susan, Merry) met to begin drafting policies for use of the Annex—both Library groups and public. A broad range of issues was raised from access times to kitchen use to permitted purpose to renter security/safety. Much more work to be done.

**New Business:** Discussed plans for Lindsey's maturity leave; all services/programs covered.

Should CPL be a Chamber of Commerce member @ \$150/year? Pete will check bylaws.

**Adjournment:** Nora moved and Deb seconded a motion to adjourn. Motion carried.

Next scheduled board meeting February 18, 2020.

Respectfully submitted.  
Merry Anderson

Secretary