

**Columbus Public Library
Library Board Meeting
Tuesday, January 19, 2021
Phyllis Luchsinger Callahan Meeting Room**

Pete Kaland called the meeting to order at 5:00 p.m.

Present remotely: Lindsey Ganz, Pete Kaland, Sue Salter, Nora Vieau, Sharon Eagan, Jim Schieble, Deb Haeffner, Sara Sample, Trina Reid, Merry Anderson

Adoption of the Agenda: Jim moved and Sue seconded a motion to approve the agenda. Motion carried.

Disposition of Minutes: Jim moved and Deb seconded a motion to approve the minutes as corrected. Motion carried.

Financial Report: The Foundation fund has gained every year except 2018. Year-end 12/31/20 value just under \$50,000 increase from 1/30/20. Merry moved and Sharon seconded a motion to approve the financial report. Motion carried.

Approval of Bills: Bills of \$7,567.86 reported. Jim moved and Deb seconded a motion to approve bills. Motion carried.

Director's Report: In response to repeat question, car parked in Annex garage is a city car.

Re 2021 budget: revenues approved, transferred surplus not in City budget report; CPL approximately 85% underbudget as anticipated. Circulation is down which may affect budget. Currently reviewing improved options for reporting stats.

Discussed filtering computer use but while screens are visible to staff filtering can be overridden.

RFID tagging project begins 1/22/21. Staff continues to weed adult fiction, nonfiction and children's collection.

New staff laptop ordered to replace patron laptop not being used. Adult services librarian will primarily use new laptop to plan and implement programs.

Virtual Project will present flautist Galen Abdul-Razzaq 1/29/21 to present program on jazz and the Civil Rights Movement. Laura Keyes will present program on Mary Todd Lincoln in February.

Beginning piano lessons had 12 people and received positive feedback. Six loom kits checked out with one person attending virtual lesson. Continuing to provide weekly children and teen videos including story time, STEM activities, craft projects and a board game spotlight. Make and take kits continue to be popular.

City hired a new public works administrator and building inspector who will look at the ceiling. Discussed whether heat strip taping would solve the problem or whether the problem is fundamentally poor architectural design. Further action TBD.

Virtual weekly and monthly staff and area director meetings continue. Lindsey reviewed archived presentations from Association for Rural and Small Libraries and found a session focused on programs for homeschool families. Considering ways to implement some ideas.

One of Lindsey's goals was to develop relationships with local schools. Reached out to teachers at the high school and middle school to offer them free teen books that no longer circulate or sell at the bookstore.

President's Report: None

Friends of the Library: No meeting. Volunteers organizing donations. Store open by appointment only.

Correspondence: None

Committee Reports: Personnel committee continues to review and edit staff job descriptions Board approval. Per Director's Report, breaks reduced to 1 hour.

Unfinished Business: Evening hours quiet. CPL providing more services relative to surrounding libraries.

New Business: None

Adjournment: Jim moved and Sara seconded a motion to adjourn. Motion carried.

Next scheduled board meeting February 16, 2021.

Respectfully submitted.
Merry Anderson
Secretary

