

**CITY OF COLUMBUS  
PLAN COMMISSION – REGULAR MEETING  
THURSDAY JANUARY 18,  
COLUMBUS CITY HALL**

The Columbus Plan Commission held a regular meeting on Thursday, January 18, 2018 at 6:30 pm at Columbus City Hall. The meeting was called to order by Chairperson Thom and notice of open meeting was noted as posted. Present was Chairperson Thom, Zapotocny, Hansen, Parpart, and Monday. Also present were Matt Schreiber Director of Planning and Development, and interested citizens. Excused were Kenney and Robbins.

The agenda was approved on a motion by Zapotocny second by Parpart. The meeting minutes from December 12, 2017 was approved on a motion by Hansen and a second by Parpart.

Matt Schreiber reviewed the Comprehensive Plan Process with the Plan Commission. He reviewed the requirements of the Comprehensive Planning Law and reviewed a draft outline for development of the plan. The plan will have nine chapters to address the elements that are required by the comprehensive plan. The plan will also develop an executive summary which include the plan Vision Statement; Summary of goals, objectives and policies; Implementation Strategies; and Future Land Use Map.

Schreiber also reviewed the timeline for completing the plan and he anticipates process will take 15 to 18 months to complete. He reviewed the primary steps to complete the Comprehensive Plan are: Complete Inventory and collect Demographic Information, Develop Public Participation Plan, Public Input, Develop Draft Chapters, Public Review, Final Draft Chapters and Complete the approval process. Schreiber stated that an annual report to identify what the City of Columbus has implemented to achieve the goals set in the comprehensive plan will be developed.

Hansen asked if the demographic information collected in the plan would compare Columbus to similar size cities in Wisconsin. Schreiber indicated that he has typically examined the demographics of nearby municipalities but he could include a review of cities of similar size.

Schreiber noted that a draft Public Participation Plan would be developed for the February Plan Commission Meeting. Zapotocny asked how the city would try to get stakeholders to turnout for any public involvement meetings. Schreiber responded that there isn't a simple solution to public involvement. He indicated that he would be in contact various community organizations and request time to attend their meetings to obtain feedback. Hansen suggested the City should develop a survey to get community feedback on for the Comprehensive Plan.

Monday indicated he liked the concept of completing an annual report to update the status of plan implantation. He added that would make the Comprehensive Plan a living document. Zapotocny agreed that the annual report was a good idea.

Schreiber updated the commission on local development activities.

The next regular Plan Commission meeting will be Thursday February 15, 2018. The meeting adjourned at 7:40 pm on a motion by Zapotocny, second by Monday.

Matthew Schreiber  
Secretary