

**CITY OF COLUMBUS BOARD OF REVIEW  
THURSDAY, MAY 13, 2021 – 4:00 PM  
CITY HALL 2<sup>ND</sup> WARD ROOM**

1. Call to Order
2. Roll Call of Members
3. Election Chairperson, Vice Chairperson
4. Verify Members have met the mandatory training requirements
5. Receive the Assessment Roll
6. Examine the Roll & Correct Errors in Description, computation and add omitted or eliminate double assessed
7. Verify with the Assessor that open book changes have been included in the Assessment Roll
8. Hear requests for waivers of the required 48-hour notice of intent to file an objection form
9. Hear request for waiver of hearing
10. Hear written objections if notice was given by the Board to the Property Owner & Assessor at least 48 hours earlier, or if both waive the requirement
11. Create a Hearing Schedule for written Objections filed but not heard
12. Adjourn