

**BUILDING – ELECTRICAL – PLUMBING PERMIT**  
***State Regulations Adopted***

**BUILDING PERMIT – RESIDENTIAL & COMMERCIAL - INCLUDING HVAC AND EROSION**

All building requires a permit ie new structures, additions and alterations to existing structures and equipment, heating or ventilation installation, moving or demolishing structures, decks, fences and signs.

Building Permit Application available at City Hall.

Required Information and Documents: A plot plan showing the size of the lot and the setback from the property lines of existing buildings, if applicable, and/or new structures to be placed on the property. Two sets of blueprints of the building project showing the actual construction the proposed structure. These plans shall be drawn to scale and be legible. Blue prints to include a foundation plan, floor plan, elevations and a wall cross section. All new buildings shall have the energy calculations submitted with blueprints. An erosion control plan indicating erosion control devices locations, driveway location, dirt stockpile locations, direction of slope of the land and the degree of slope shall be submitted with all other plans prior to commencing any work.

Submit completed application and required documents to City Hall. Application will be reviewed by the Building Inspector and the applicant notified of approval or disapproval of the issuance of a building permit.

Inspection Notification – 2 business days notice required after completion of foundation/footings, rough building, and insulation. Final/Occupancy within 5 business days of notification. Inspections and/or questions call General Engineering Company at (608) 745-4070.

**ELECTRICAL PERMIT – RESIDENTIAL & COMMERCIAL**

All electrical work encompassing residential, commercial and public places consisting of but not limited to: new structure, additions and alterations, illuminated signs, and upgrades requires submittal of an electrical permit. WI State license and City electrical license(s) is required.

Electrical Permit Application & License Application available at City Hall.

Submit completed application and any required documents to City Hall. Application will be reviewed by the Building Inspector and the applicant notified of approval or disapproval of the issuance of an electrical permit.

Inspection Notification – 2 business days notice required after completion of service, rough electrical, and final. Final/Occupancy within 5 business days of notification. Inspections and/or questions call General Engineering Company at (608) 745-4070.

**PLUMBING PERMIT – RESIDENTIAL & COMMERCIAL**

A plumbing permit is required for any construction, connection or installation of any drain or waste piping system, water service piping, water pressure systems and vent piping connected with any new structures, additions or alterations to existing structures. WI State license required.

Plumbing Permit Application available at City Hall.

Submit completed application and any required documents to City Hall. Application will be reviewed by the Building Inspector and the applicant notified of approval or disapproval of the issuance of a plumbing permit.

Inspection Notification – 2 business days notice required for all phases of rough and finish. Final/Occupancy within 5 business days of notification.

Inspections and/or questions call General Engineering Company at (608) 745-4070.

**FEES ARE DOUBLED IF WORK IS STARTED PRIOR TO  
OBTAINING THE PROPER PERMITS.**